

**AGENDA**

Regular Council meeting to be held  
Tuesday May 7, 2019 at 7:00 p.m.  
Maple Room@250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
  - 5.1 10 McRae Drive Property Owner Regarding Municipal Turnaround
6. **ADOPTION OF MINUTES**
  - 6.1 Regular Council meeting of April 16, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
  - 7.1 Beerfest Committee meeting minutes of March 6, 2019
  - 7.2 Recreation Committee meeting minutes of May 1, 2019
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
  - 8.1 The Golden Sunshine Municipal Non-Profit Housing Corporation- minutes of meeting March 6, 2019
9. **STAFF REPORTS**
  - 9.1 Results of Tender 2019 -1015 – Main Street North – Available at meeting only
  - 9.2 Hiring Committee Recommendation – Public Works Assistant Posting
  - 9.3 Notice of Public Meeting – Zoning By-law
  - 9.4 CN Rail – Loxton Line and Valley View Drive East Crossing
  - 9.5 Spring Flooding Update
10. **BY-LAWS**
  - 10.1 2019–13 To Appoint a Public Works Assistant
11. **UNFINISHED BUSINESS**
  - 11.1 Maple Syrup Festival – Post-event update – R. Hall, verbal
  - 11.2 Butler Subdivision – Request for Speed Reduction – R. Hall, verbal
  - 11.3 MTO - Bridge Construction Update – R. Hall, verbal
  - 11.4 Ontario Power Generation – Local Flooding – Update
12. **NEW BUSINESS**
  - 12.1 Ontario Clean Water Agency – Quarterly Operations Report
  - 12.2 Knight Piesold – Contract Short Form, Landfill Monitoring and Reporting
13. **CORRESPONDENCE**
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
  - 16.1. MAY 2019 Schedule of Events
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
  - 18.1 Adoption of Closed Session minutes of April 16, 2019
  - 18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural

- Bylaw- matters regarding an identifiable individual, including municipal or local board employees.
- 18.3 Legal Advice-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
  - 18.4 Proposed acquisition of land- Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw- a proposed or pending acquisition or disposition of land for municipal or board purposes.

**19. MOTION TO ADJOURN**

The Municipality of  
**Powassan**

**Regular Council Meeting**  
**Tuesday, April 16, 2019, at 7:00 pm**  
**Council Chambers - 250 Clark St., Maple Room**

**Present:** Peter McIsaac, Mayor  
Markus Wand, Councillor  
Dave Britton, Councillor  
Debbie Piekarski, Councillor

**Absent:** Randy Hall, Deputy Mayor, with regrets

**Staff:** Maureen Lang, CAO/Clerk-Treasurer

**Presentations:** None

**Disclosure of Monetary Interest and General Nature Thereof: None**

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- 2019-129** Moved by: M. Wand Seconded by: D. Piekarski  
That the agenda of the Council meeting of April 16, 2019, be approved as amended:  
Addition: 14.1 Long-Term Care -- Trout Creek  
Remove: 5.1 Presentation **Carried**
- 2019-130** Moved by: D. Piekarski Seconded by: M. Wand  
That the minutes of the Budget Meeting of March 28, 2019, be adopted. **Carried**
- 2019-131** Moved by: M. Wand Seconded by: D. Piekarski  
That the minutes of the Regular Council meeting of April 2, 2019, be adopted. **Carried**
- 2019-132** Moved by: D. Piekarski Seconded by: M. Wand  
That the minutes of the Budget Meeting of April 4, 2019, be adopted. **Carried**
- 2019-133** Moved by: M. Wand Seconded by: D. Piekarski  
That the minutes from the Powassan Maple Syrup Festival Committee (Emergency Management) meeting dated April 5, 2019, be received. **Carried**
- 2019-134** Moved by: D. Piekarski Seconded by: M. Wand  
That the minutes of the Powassan Maple Syrup Festival Committee (Planning) meeting dated April 8, 2019, be received. **Carried**
- 2019-135** Moved by: M. Wand Seconded by: D. Piekarski  
That the minutes from the Powassan Maple Syrup Festival Committee (Emergency Management) meeting dated April 8, 2019, be received. **Carried**
- 2019-136** Moved by: D. Piekarski Seconded by: M. Wand  
That the correspondence dated April 1, 2019 from the North Bay Mattawa Conservation Authority regarding the NBMCA 2019 Budget and municipal levy, be received. **Carried**

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- 2019-137 Moved by: M. Wand Seconded by: D. Piekarski  
That the memorandum dated April 11, 2019 from Deputy Clerk Kim Bester regarding the proposed Jamieson property exchange, be received. **Deferred**
- 2019-138 Moved by: D. Piekarski Seconded by: M. Wand  
That By-law 2019-09, being a By-law to adopt the water and wastewater budgets for 2019,  
**READ a FIRST and SECOND** time April 16, 2019.  
**READ a THIRD and FINAL** time and considered passed as such in open Council on May 7, 2019. **Carried**
- 2019-139 Moved by: M. Wand Seconded by: D. Piekarski  
That By-law 2019-10, being a By-law to adopt the 2019 Municipal budget,  
**READ a FIRST and SECOND** time April 16, 2019.  
**READ a THIRD and FINAL** time and considered passed as such in open Council on May 7, 2019. **Carried**
- 2019-140 Moved by: D. Piekarski Seconded by: M. Wand  
That By-law 2019-11, being a By-law to close-up highways for the propose of the Powassan Maple Syrup Festival,  
**READ a FIRST and SECOND** time April 16, 2019.  
**READ a THIRD and FINAL** time and considered passed as such in open Council on April 16, 2019. **Carried**
- 2019-141 Moved by: M. Wand Seconded by: D. Piekarski  
That the correspondence dated April 1, 2019 from the Near North Palliative Care Network regarding a request for financial support the *10<sup>th</sup> Live Butterfly Release Fundraiser*, be received, and further, that Council donate \$100.00 towards the annual event. **Carried**
- 2019-142 Moved by: D. Piekarski Seconded by: M. Wand  
That the correspondence dated April 11, 2019 from Chris Jones, Municipal Planner, regarding a preconsultation for a zoning application (Yurt Rentals), be received, and further, that Council supports this business proposal. **Carried**
- 2019-143 Moved by: M. Wand Seconded by: D. Piekarski  
That the accounts payable listing reports dated April 9, 2019, in the total amount of \$104,783.17, be approved for payment. **Carried**
- 2019-144 Moved by: D. Piekarski Seconded by: M. Wand  
That Council now adjourns to closed session at 8:08pm to discuss:
- 18.1 Closed Session minutes of April 2, 2019.
- 18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw-matters regarding an identifiable individual, including municipal or board employees.

18.3 Legal Advice-Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural Bylaw-Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**2019-145**

Moved by: D. Piekarski      Seconded by: M. Wand  
That Council now reconvenes to regular session at 8:45pm.

**Carried**

**2019-146**

Moved by: M. Wand      Seconded by: D. Piekarski  
That Council now adjourns at 8:45pm.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk-Treasurer

## Sportsplex Beerfest Committee Minutes March 6, 2019

Attendees: Michelle Heasman, Kelsey Ellis, Mallory Slingerland, Kim Lindsay

Staff: Mike Heasman, Recreation & Facilities Manager, Mayor Peter McIsaac

1. Call to Order – 6:00 pm
2. Adoption of Agenda
  - a. Moved by: Mallory Slingerland
  - b. Seconded by: Kelsey Ellis
    - Carried
3. Disclosure of Pecuniary Interest – None
4. Adoption of Minutes: February 6, 2019
  - a. Moved by: Kelsey Ellis
  - b. Seconded by: Mallory Slingerland
5. Correspondence – None
6. Current Business
  - a. Tickets/Mugs Update
    - Mugs – no quote from Carte Blanche at this time
    - Campus Promo – updated quote
      - 1000 - \$1.40/mug
      - 3 – 4 week turn around
    - Tickets
      - Approx. \$800 in sales
      - Selling tickets at Trivia Night
  - b. Craft Breweries
    - 7 breweries have confirmed their attendance
      - Contact new brewery in Stittsville
      - No firm commitment from Muskoka brewery at this time
    - Ice – charge?
      - Not much ice was used and looking at supplying first 6 bags – if more is needed then charge for ice; hoping to get local ice dealer – Phil Button
  - c. Promotion/Advertising
    - Nothing new to report
      - Metro is put a package together but no commitment as of yet
    - Kayla Howard – won tickets for Valentine Promotion
    - Michelle & Mallory selling tickets at the Maple Syrup Festival – there will be a one day promotion selling tickets for \$20
  - d. Entertainment/Games

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- Meeting with Davey Meloy
- Cost & schedule of entertainment
  - Shawn Cotton – headliner

e. Vendors

- Canteen has confirmed as food vendor
- Still working on forms with Terry Lang
- Contact information is on website
- Lion's Club – no commitment as a food vendor as of yet
- Outside patio
  - Kelsey to look into it as far as licensing and if it be put in front or back of the Sportsplex

f. Sponsorship

- Nothing to update – Michelle will touch base with sponsors over the next week

g. Website

- Promoting the website started today – [www.sportsplexbeerfest.ca](http://www.sportsplexbeerfest.ca)
  - Updates will be added when received
  - Ticker to track the usage/visitors to the website

7. Next Meeting – April 4, 2019 @ 6:00 pm

8. Adjournment – 6:35 pm

**Recreation Committee Minutes May 1, 2019**

**Attendees:** Councillor Markus Wand, Gerry Giesler, Michelle Heasman, Keri Poirier (Soccer Rep)

**Absent with regrets:** Mallory Slingerland, Kim Lindsay (Curling Club Rep)

**Absent:** Mayor Peter McIsaac, PMHA Rep

**Staff:** Mike Heasman, Recreation and Facilities Manager

**1. Call to Order @ 7:00 PM by G. Giesler**

**2. Agenda**

**Moved by: M. Wand    Seconded by: K. Poirier**

**That the agenda be adopted as circulated**

**Motion Carried**

**3. Disclosure of Pecuniary Interest**

None

**4. Presentations**

None

**5. Minutes**

**Moved by: M. Heasman    Seconded by: M. Wand**

**That the minutes from the March 6, 2019 meeting be accepted as circulated.**

**Motion Carried**

**6. Correspondence**

None

**7. Outstanding Business**

**a) Beerfest Update**

- The Rec. Committee received the minutes from the March 6, 2019 Beerfest meeting.
- There are now eight brewers attending.
- Still looking for more vendors
- Used Geofencing during the Maple Syrup Festival and the website received an increase in traffic that day.
- The booth at the Maple Syrup Festival was successful. Sold 40 tickets this year compared to 10 last year.
- The Sportsplex Canteen, Lion's Club and Beaver Tails will be the food vendors again this year.
- The mugs for the beer samples have been ordered.
- Looking for volunteers to help the day of Beerfest

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**b) Sportsplex Update**

- Closed for the season on April 4<sup>th</sup>, will open for the next season on August 13<sup>th</sup>
- Both compressors required a total overhaul this year.
- Hoping to have all off season work completed by end of May

**c) Canoe Race**

- Radio advertising has been booked
- Looking for a couple of volunteers to assist at the race
- Handing out certificates as the prizes again this year

**d) Fish Derby**

- Radio advertising has been booked
- Need the BBQ from the pool and a volunteer to run it
- M. Slingerland and her husband will look after the registration and the measuring of the fish

**8. New Business**

**a) Pool Staff**

- Only have two applicants to date
- Recreation Manager will post on Social Media that two more staff are required or the pool may not open this year.

**b) Canada Day**

- Fireworks and inflatables have been ordered
- Soccer will consider doing the canteen again
- Music will be recorded music and not a band.
- GAP Staff will organize some kids' activities
- Make sure to advertise the time of the cake cutting

**9. Community Updates**

- K. Poirier – Received good response to their call out for volunteers. Still gathering the registrations forms.
- M. Heasman – Hit The Ice Season 7 will air on APTN starting on June 12/19 at 4 pm.

Next Meeting: June 5, 2019 @ 7:00 PM @ 250 Clark

Meeting adjourned at 8:07 PM

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Chair

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Recreation & Facilities Manager

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The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2019-03

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Wednesday March 6, 2019

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Wednesday March 6, 2019

Present: Dave Britton, Alice Boissonneault, Doug Walli, Linda Cunningham, Debbie Piekarski, Richard Burton and Shelley Nickerson, Property Manager

Regrets: Betty Basso

**Resolution No. 2019-19** – Moved by Doug, seconded by Debbie that the meeting was called to order at 9:31 a.m. Carried

**Resolution No. 2019-20**– Moved by Doug, seconded by Debbie that the agenda be adopted as presented. Carried

**Resolution No. 2019-21** – Moved by Alice, seconded by Doug that the minutes from February 4, 2019 Board meeting are adopted as presented. Carried

Dave welcomed Richard Burton as our newest member to the board of directors.

**Business arising**

**March**

a) Pay Equity – *Shelley emailed the pay equity officer and Ms. Glenn responded that they will have more questions in the future.*

b) Organizational By-Law –

**Resolution No. 2019-22** – Moved by Debbie, seconded by Doug to approve the amended organizational bylaw, a recorded vote was made to pass the organizational bylaw.

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## New Business

### a) Warming center – crosslink with Eastholme

*Dave would like to see a crosslink with Eastholme in the event the power is out for any length of time and the tenants need to get warm or need to eat. The Legion in Powassan is the Emergency location, but Eastholme is much more accessible for the tenants who need help to get out while trying to organize rides to get the tenants down to the Legion. Debbie agrees with the concept unless Eastholme is in an outbreak situation. Dave will talk to the board and let us know what Eastholme's thoughts are. We also need to keep the walkway from the Pines to Eastholme snowplowed at all times.*

### b) Trillium foundation – Shelley to reach out to the trillium funding, let them know that the common room is also used by the community as well as the tenants. Will need to create a policy for the use of the common room.

## Managers Report – March 6, 2019

Received a resolution from The Corporation of the Township of Chisholm dated Feb 12/19 Session No. 49 to appoint Richard Burton to the Pines Board.

We had another tenant move out, have gone through the entire Rent Geared to Income (RGI) list. I asked Parry Sound if I can change it to a market unit and the next market unit that becomes available, we will try the RGI list again. They approved the change in the unit.

Teddy Bear program, have donated in the past but the board decided against it this year. Need to create a policy for charitable donations.

Laundry machine – would like to know if the board approves the increase on the washing machine or dryers. Richard at Bay appliance says that it costs roughly \$1.90 per machine and our machines are at \$2.00 per machine. I've been here 3 years in June with no increase. Our machines are getting older and the repairs this year so far are \$1838.90.

**Resolution No. 2019-23** – Moved by Dick, seconded by Linda to increase the coin operated washing machine to \$3.00, a \$1.00 increase. Carried

Is there a maximum income a tenant is allowed to make? Our bylaw states that housing accommodations are primarily for persons of low or modest income at rentals below current rental market in the area.

Can we build more gardens for the tenants?

Hydro consumption for 2017 - \$36,426.17

Hydro consumption for 2018 - \$29,674.92

**Financials**

**Resolution 2019-24** – Moved by Linda, seconded by Dick to approve the February 2019 financials as presented. Carried

**Resolution 2019-25** – Moved by Doug, seconded by Linda that the operating agreement of \$30,000.00 per year for a 3-year term from Parry Sound DSSAB has been accepted. Carried

**Resolution No 2019-26** – Moved by Doug, seconded by Dick that the board meeting be adjourned at 11:02am. Carried

Next Board Meeting Wednesday April 17, 2019 held in the Pines Common Room @ 9:30am

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President, Dave Britton

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Property Manager, Shelley Nickerson

THE CORPORATION OF THE

# MUNICIPALITY OF POWASSAN

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## MEMO

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TO: COUNCIL  
FROM: MAUREEN LANG, CAO/CLERK-TREASURER  
SUBJECT: PUBLIC WORKS ASSISTANT  
DATE: APRIL 26, 2019

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The Interview Committee for the Public Works Assistant position held interviews on April 25<sup>th</sup>. Councillor Dave Britton, Foreman Scott Toebes, Engineer Codey Munshaw and myself conducted the interviews of four candidates. We used a series of questions and scoring to make our decision.

We have awarded the position to Peter Mechefske.

*M. Lang*

M. Lang  
CAO/Clerk-Treasurer

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**NOTICE OF A PUBLIC MEETING  
TO INFORM THE PUBLIC OF A  
ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Council for The Corporation of the Municipality of Powassan initiated a work program to update it's Zoning By-law. A public meeting is being held to enable interested members of the public to understand and comment on a proposed Zoning By-law Amendment.

**DATE AND LOCATION OF PUBLIC MEETING**

Date: Thursday, May 23, 2019  
Time: 6:00 pm  
Location: Municipality of Powassan – 250 Clark Street - Maple Room

**DETAILS OF THE ZONING BY-LAW AMENDMENT**

The Zoning By-law is the primary implementation tool of the Official Plan authorized by the Planning Act. It is the pre-eminent By-law whose purpose is to regulate land use, as well as the location of buildings and structures. The Municipality's current Comprehensive Zoning By-law was originally approved in 2003.

Some of the proposed changes to the current Zoning By-law include:

- New zoning schedules (mapping);
- Regulations allowing accessory dwelling units within existing dwellings;
- Reduction to the number of parking spaces required for multi-residential uses;
- Several new or modified definitions;
- Zoning of existing mineral aggregate operations licensed under the Aggregate Resources Act.
- The consolidation of zone amendments and mapping changes since the last update in 2003.

**ADDITIONAL INFORMATION**

There is no key map given that the Zoning By-law Amendment affects all lands within the Municipality. However, the proposed consolidated Zoning By-law and its related mapping can be viewed in the following locations:

- Municipality of Powassan Municipal Office – 250 Clark Street
- The Municipality of Powassan Website –[www.powassan.net](http://www.powassan.net)

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed changes to the Zoning By-law Amendment that is being considered by Council. Any person who attends the meeting shall be afforded an opportunity to make comments on the draft Zoning By-law Amendment. Council will then use the information collected at this meeting to make a decision at a future meeting as to whether the Zoning By-law update can be adopted or should be modified.

If you wish to be notified of the decision of the Council for the Corporation of the Municipality of Powassan with respect to the proposed Zoning By-law Update, you must submit a written request (with forwarding addresses) to the Clerk of

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the Municipality of Powassan.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Municipality of Powassan, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Local Planning Appeal Tribunal may dismiss all or part of the appeal.

Additional information regarding the proposed amendment, including the new zoning schedules, is available to the public for review at the Municipality of Powassan Municipal Office located at 250 Clark Street on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m. please call (705) 724-2813.

Date of this Notice: May 2, 2019

Kimberly Bester, Deputy-Clerk  
Municipality of Powassan

**To: Clerk, Council**  
**From: Public Works Engineer**  
**Re: Loxton Line and Valley View Dr CN Crossings**

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**BACKGROUND:**

In November 2017, Antoine Boucher met with representatives of Canadian National Railway (CN) on behalf of the Municipality of Powassan, to review CN's proposed safety improvements for the crossings at: Loxton Line, Valley View Dr, and Hills Siding Rd. On March 23, 2018, CN provided Antoine with the attached agreements and estimates (See pages attached to memorandum). CN would like to proceed with the installation of the crossing safety improvements this year.

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**ANALYSIS:**

CN has proposed the installation of new rail crossings at Valley View Dr and Loxton Line, consisting of: flashing lights, gates, bells, and constant warning. The crossings systems are estimated at \$308,719 each, with the Municipality of Powassan supplying 12.5% (\$38,589.88 taxes NOT included) of the cost for each system. Additionally, the Municipality will be responsible for paying 50% of all future maintenance to the crossing systems.

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**RECOMMENDATIONS:**

It is my recommendation that Council read the attached agreements, and allow municipal staff to sign and accept the crossing agreements.

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Respectfully submitted by,

Codey Munshaw, EIT:  
Public Works Engineer

*Codey Munshaw*, Date: May 02, 2019

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## Codey Munshaw

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**From:** Michael Orr <Michael.Orr09@cn.ca>  
**Sent:** Friday, March 23, 2018 3:53 PM  
**To:** Antoine Boucher  
**Cc:** fyoung@powassan.com; Derek Basso; Michael Orr; Michael Vallins  
**Subject:** Proposed Grade Crossing Safety Improvement Projects in Powassan, ON  
**Attachments:** Agreement\_GCWS\_New\_Newmarket\_205\_47\_Loxton\_Line\_Rev0.pdf;  
Estimate\_Newmarket\_205\_47\_Loxton\_Line\_GCWS\_New\_Rev0.pdf;  
Agreement\_GCWS\_New\_Newmarket\_208\_07\_Valley\_View\_Dr\_Rev0.pdf;  
Estimate\_Newmarket\_208\_07\_Valley\_View\_Dr\_GCWS\_New\_Rev0.pdf

Antoine,

Thank you for taking the time to meet with CN in November 2017 to review CN's proposed crossing safety improvement initiatives at Loxton Line, Valley View Drive, and Hills Siding Rd crossings consisting of a new warning system with automatic gates, flashing lights, bell, and constant warning device.

From our discussion at this meeting, CN understands that the Municipality may be agreeable with proceeding and contributing towards the cost of installing a new crossing warning system at the crossings of Loxton Line and Valley View Dr, while further investigation is undertaken towards reviewing the scope of safety improvements at Hills Siding Rd.

For the Municipality's consideration, I am enclosing a copy of the agreement and cost estimate to install a warning system at Loxton Line and Valley View Dr crossings. With the Municipality's concurrence, CN would like to proceed with these projects in 2018 as part of the Transport Canada 2018-19 Railway Safety Improvement Program.

CN kindly requests that the Municipality review the enclosed documents and confirm whether it is agreeable with the proposed crossing safety improvement initiatives.

**Michael Orr**  
Canadian National Railway  
Public Works Officer  
Design & Construction Eastern Region  
(905) 669-3242 Work  
(416) 433-0180 Mobile  
(905) 760-3406  
Michael.Orr09@cn.ca  
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Concord, ON L4K 1B9

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**Cost Estimate**  
**New Grade Crossing Warning System**  
**(Flashing Lights, Gates, Bell and Constant Warning (GCP4000))**  
**Valley View Dr, Mi 208.07, Newmarket Subdivision**

Quantity	Item	Direct Cost	CTA O/H	Project Total
<b>Labour - Signals and Communications</b>				
	Engineering Design	\$1,000	\$1,028	\$2,028
	S&C Gang 5 people	\$20,000	\$20,560	\$40,560
	S&C Gang (5 person) - In-Service	\$3,600	\$3,701	\$7,301
	Technician	\$1,480	\$1,521	\$3,001
	Test Men	\$766	\$787	\$1,553
	Subtotal - Labour	\$26,846	\$27,598	\$54,444
	Contingency (10%)	\$2,684	\$2,760	\$5,444
	Total - Labour	\$29,530	\$30,358	\$59,888
<b>Material - Signals and Communications</b>				
	GCWS Package (FLBG with GCP4000)	\$110,000	\$34,100	\$144,100
	RailFusion (Site Health Monitoring System)	\$5,000	\$1,550	\$6,550
	Miscellaneous Material	\$5,000	\$1,550	\$6,550
	Subtotal - Material	\$120,000	\$37,200	\$157,200
	Contingency (10%)	\$12,000	\$3,720	\$15,720
	Total - Material	\$132,000	\$40,920	\$172,920
<b>Other - Signals and Communications</b>				
	Living Allowance	\$4,000	\$120	\$4,120
	Rental Equipment	\$10,000	\$300	\$10,300
	Contracts (Directional Bores)	\$15,000	\$450	\$15,450
	Contracts (Civil work for S&C pads - fill, blocks, cribbing)	\$10,000	\$300	\$10,300
	Utility Power Service	\$10,000	\$300	\$10,300
	Freight for GCWS Package	\$8,000	\$240	\$8,240
	GCWS Engineering Design	\$10,000	\$300	\$10,300
	Subtotal - Other	\$67,000	\$2,010	\$69,010
	Contingency (10%)	\$6,700	\$201	\$6,901
	Total - Other	\$73,700	\$2,211	\$75,911
	<b>Subtotal</b>	\$235,230	\$73,489	\$308,719

Estimate No: Newmarket-208.07 Valley View Dr GCWS New

Estimate By: Michael Orr  
Public Works Officer  
Canadian National Railway

Date Prepared: July 27<sup>th</sup>, 2017

**STANDARD FUNDED NEW CROSSING WARNING SYSTEM AGREEMENT**

**THIS AGREEMENT** effective as of the 01<sup>st</sup> day of August, 2017.

**BETWEEN:** **CANADIAN NATIONAL RAILWAY COMPANY**, a corporation having its head office at 935 de La Gauchetière Street West, Montréal, Québec H3B 2M9

(hereinafter the "Railway")

**AND:** **MUNICIPALITY OF POWASSAN**, a municipality having its head office at P.O. Box 250, Powassan, Ontario P0H 1Z0

(hereinafter the "Road Authority")

**WHEREAS** the parties are contemplating the installation of a crossing warning system consisting of flashing lights, automatic gates, bell, and constant warning device (GCP4000) (hereinafter the "crossing warning system"), at the grade crossing of Valley View Drive, at Mileage 208.07, on the Newmarket Subdivision, in the Municipality of Powassan, in the Province of Ontario.

**NOW THEREFORE THIS AGREEMENT WITNESSES THAT**, in consideration of the mutual covenants and agreements herein and subject to the terms and conditions set out in this Agreement, the parties agree as follows:

1. The Railway, as party proposing to undertake the work, will file an application pursuant to the *Railway Safety Act* ("the Act") for a grant in respect of the cost of this proposed railway work as defined in the Act.
2. Upon confirmation from the Minister that funding has been authorized, the Railway will carry out the proposed railway work. The parties acknowledge that the Minister's funding is discretionary and as such the Minister may decide not to fund some of the costs established under the Agency's Guide to Railway Charges for Crossing Maintenance and Construction such as overhead rates. For further information on those costs which have been established under the Agency's Guide but which may not be fully funded by Transport Canada, reference may be made to the Applicant Guide for Railways: Grade Crossing Improvement Program, published by Transport Canada. The determination by the Minister not to fund certain costs under the Grade Crossing Improvement Program shall not relieve the parties of their respective payment obligations hereunder.
3. 12.5% of the total cost of the crossing warning system installation (as determined pursuant to clause 5) shall be paid by the Road Authority.
4. The cost of maintaining the crossing warning system shall be paid 50% by the Road Authority and 50% by the Railway (as determined pursuant to clause 5).

---

Initials: Railway \_\_\_\_\_  
Road Authority \_\_\_\_\_

5. The Railway shall prepare all accounts for work performed by the Railway for both installation and maintenance using rates as stipulated in the latest Guide to Railway Charges for Crossing Maintenance and Construction as issued by the Canadian Transportation Agency (the "Agency"). In the event that the Agency should discontinue publishing same, the accounts shall be based on the Railway's costs including overheads.
6. For greater certainty, the Road Authority's financial responsibility associated with the crossing shall include the cost of flagging, which shall be calculated in accordance with the latest Guide to Railway Charges for Crossing Maintenance and Construction, or as agreed to by the Parties in the Work Permit.
7. If at any time during the continuance of this Agreement the parties agree on the requirement for modification to the crossing warning system, the terms associated with the modifications will be agreed to by the parties in a separate agreement.
8. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and all applicable federal laws and regulations.
9. This Agreement is not assignable without the prior written consent of both parties, which consent will not be unreasonably withheld. Notwithstanding the above, in the event of the transfer of its line for continued operations, the Railway will have the right to assign this Agreement to any subsequent owner. The Road Authority will also have the right to assign responsibility for the highway to another road authority on condition that the highway maintains its public status.
10. This Agreement shall become effective on the date appearing on page 1 of this Agreement and shall continue until either the Railway discontinues its operations, or the Road Authority closes the highway at this location, or the Minister notifies the parties that funding will not be provided, or upon the written consent of both parties.
11. Upon termination of the Agreement, the Railway shall be responsible for dismantling the crossing warning system at the Railway's cost.
12. The parties agree to settle disputes by way of negotiations. Should negotiations fail, the parties agree that the dispute may be referred to the Agency for resolution in respect of matters within the Agency's jurisdiction. For matters not within the Agency's jurisdiction, the matter may be referred to a court of competent jurisdiction.
13. Upon execution, the Railway may file this Agreement with the Agency.
14. Subject to clause 13, this Agreement is confidential and the Agreement or any of its terms and conditions shall not be disclosed to any third party, person or association except and to the extent as may be required by law or upon the prior written consent of all parties hereto.
15. The preamble to this Agreement forms an integral part of the Agreement.

---

Initials:    Railway    \_\_\_\_\_  
              Road Authority    \_\_\_\_\_

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed by their respective representatives hereunto duly authorized, as they declare, as of the date first above written.

Signed in the presence of:

**CANADIAN NATIONAL RAILWAY COMPANY**

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness Name [please print]

\_\_\_\_\_  
Name [please print]

\_\_\_\_\_  
Witness Title [please print]

\_\_\_\_\_  
Title [please print]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Signed in the presence of:

**MUNICIPALITY OF POWASSAN**

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness Name [please print]

\_\_\_\_\_  
Name [please print]

\_\_\_\_\_  
Witness Title [please print]

\_\_\_\_\_  
Title [please print]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Initials:   Railway   \_\_\_\_\_  
              Road Authority   \_\_\_\_\_

Cost Estimate  
 New Grade Crossing Warning System  
 (Flashing Lights, Gates, Bell and Constant Warning (GCP4000))  
 Loxton Line, Mi 205.47, Newmarket Subdivision

Quantity	Item	Direct Cost	CTA O/H	Project Total
<b>Labour - Signals and Communications</b>				
	Engineering Design	\$1,000	\$1,028	\$2,028
	S&C Gang 5 people	\$20,000	\$20,560	\$40,560
	S&C Gang (5 person) - In-Service	\$3,600	\$3,701	\$7,301
	Technician	\$1,480	\$1,521	\$3,001
	Test Men	\$766	\$787	\$1,553
	Subtotal - Labour	\$26,846	\$27,598	\$54,444
	Contingency (10%)	\$2,684	\$2,760	\$5,444
	Total - Labour	\$29,530	\$30,358	\$59,888
<b>Material - Signals and Communications</b>				
	GCWS Package (FLBG with GCP4000)	\$110,000	\$34,100	\$144,100
	RailFusion (Site Health Monitoring System)	\$5,000	\$1,550	\$6,550
	Miscellaneous Material	\$5,000	\$1,550	\$6,550
	Subtotal - Material	\$120,000	\$37,200	\$157,200
	Contingency (10%)	\$12,000	\$3,720	\$15,720
	Total - Material	\$132,000	\$40,920	\$172,920
<b>Other - Signals and Communications</b>				
	Living Allowance	\$4,000	\$120	\$4,120
	Rental Equipment	\$10,000	\$300	\$10,300
	Contracts (Directional Bores)	\$15,000	\$450	\$15,450
	Contracts (Civil work for S&C pads - fill, blocks, cribbing)	\$10,000	\$300	\$10,300
	Utility Power Service	\$10,000	\$300	\$10,300
	Freight for GCWS Package	\$8,000	\$240	\$8,240
	GCWS Engineering Design	\$10,000	\$300	\$10,300
	Subtotal - Other	\$67,000	\$2,010	\$69,010
	Contingency (10%)	\$6,700	\$201	\$6,901
	Total - Other	\$73,700	\$2,211	\$75,911
	<b>Subtotal</b>	<b>\$235,230</b>	<b>\$73,489</b>	<b>\$308,719</b>

Estimate No: Newmarket-205.47 Loxton Line GCWS New

Estimate By: Michael Orr  
 Public Works Officer  
 Canadian National Railway

Date Prepared: July 27<sup>th</sup>, 2017

**STANDARD FUNDED NEW CROSSING WARNING SYSTEM AGREEMENT**

**THIS AGREEMENT** effective as of the 01<sup>st</sup> day of August, 2017.

**BETWEEN:** **CANADIAN NATIONAL RAILWAY COMPANY**, a corporation having its head office at 935 de La Gauchetière Street West, Montréal, Québec H3B 2M9

(hereinafter the "Railway")

**AND:** **MUNICIPALITY OF POWASSAN**, a municipality having its head office at P.O. Box 250, Powassan, Ontario P0H 1Z0

(hereinafter the "Road Authority")

**WHEREAS** the parties are contemplating the installation of a crossing warning system consisting of flashing lights, automatic gates, bell, and constant warning device (GCP4000) (hereinafter the "crossing warning system"), at the grade crossing of Loxton Line, at Mileage 205.47, on the Newmarket Subdivision, in the Municipality of Powassan, in the Province of Ontario.

**NOW THEREFORE THIS AGREEMENT WITNESSES THAT**, in consideration of the mutual covenants and agreements herein and subject to the terms and conditions set out in this Agreement, the parties agree as follows:

1. The Railway, as party proposing to undertake the work, will file an application pursuant to the *Railway Safety Act* ("the Act") for a grant in respect of the cost of this proposed railway work as defined in the Act.
2. Upon confirmation from the Minister that funding has been authorized, the Railway will carry out the proposed railway work. The parties acknowledge that the Minister's funding is discretionary and as such the Minister may decide not to fund some of the costs established under the Agency's Guide to Railway Charges for Crossing Maintenance and Construction such as overhead rates. For further information on those costs which have been established under the Agency's Guide but which may not be fully funded by Transport Canada, reference may be made to the Applicant Guide for Railways: Grade Crossing Improvement Program, published by Transport Canada. The determination by the Minister not to fund certain costs under the Grade Crossing Improvement Program shall not relieve the parties of their respective payment obligations hereunder.
3. 12.5% of the total cost of the crossing warning system installation (as determined pursuant to clause 5) shall be paid by the Road Authority.
4. The cost of maintaining the crossing warning system shall be paid 50% by the Road Authority and 50% by the Railway (as determined pursuant to clause 5).

---

Initials:    Railway \_\_\_\_\_  
              Road Authority \_\_\_\_\_

5. The Railway shall prepare all accounts for work performed by the Railway for both installation and maintenance using rates as stipulated in the latest Guide to Railway Charges for Crossing Maintenance and Construction as issued by the Canadian Transportation Agency (the "Agency"). In the event that the Agency should discontinue publishing same, the accounts shall be based on the Railway's costs including overheads.
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7. If at any time during the continuance of this Agreement the parties agree on the requirement for modification to the crossing warning system, the terms associated with the modifications will be agreed to by the parties in a separate agreement.
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14. Subject to clause 13, this Agreement is confidential and the Agreement or any of its terms and conditions shall not be disclosed to any third party, person or association except and to the extent as may be required by law or upon the prior written consent of all parties hereto.
15. The preamble to this Agreement forms an integral part of the Agreement.

---

Initials:   Railway       \_\_\_\_\_

              Road Authority   \_\_\_\_\_



IN WITNESS WHEREOF, the parties have caused the Agreement to be executed by their respective representatives hereunto duly authorized, as they declare, as of the date first above written.

**CANADIAN NATIONAL RAILWAY COMPANY**

Signed in the presence of:

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness Name [please print]

\_\_\_\_\_  
Name [please print]

\_\_\_\_\_  
Witness Title [please print]

\_\_\_\_\_  
Title [please print]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**MUNICIPALITY OF POWASSAN**

Signed in the presence of:

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness Name [please print]

\_\_\_\_\_  
Name [please print]

\_\_\_\_\_  
Witness Title [please print]

\_\_\_\_\_  
Title [please print]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Initials:   Railway \_\_\_\_\_  
              Road Authority \_\_\_\_\_

# Maple Hill Road Flooding 2019

## Chronological Summary

### Friday, April 19<sup>th</sup>

0739hrs – Mousseau received first reports of rising levels on the South River.

0900hrs – Mousseau patrolled affected area and observed high water levels and water on the road near 536 Maple Hill Road. OPG control centre was contacted. They advised levels are high and they are unable to restrict flow through the municipality.

1037hrs – Public messaging via social media sent out by Lesley Marshall.

1900hrs – Contacted by OPG and advised they had entered *Dam Safety Code Yellow* and that log up operations had been conducted at Bingham and Elliot Chutes and that we can expect water levels to rise along Maple Hill. Mousseau accompanied Mayor Mclsaac on a patrol to observe levels

1930hrs – Mclsaac, Cox and Mousseau met at Station One and composed information letters for residents, then returned to Maple Hill Road and hand delivered them to every household in the affected area complete with cell phone and email contact information for Mousseau.

### Saturday, April 20<sup>th</sup>

0753hrs – Mousseau was advised that Maple Hill Road had washed out near Jim Hilton's. Closed from there, north.

1053hrs – MNRF upgrades "Flood Watch" to "Flood Warning"

1239hrs – OPG advises levels at Nipissing have stabilized and are trending down.

### Sunday, April 21<sup>st</sup>

Washout repaired by public works.

1313hrs – Mousseau received a call from resident at 488 Maple Hill Rd stating water rising quickly

1315 - Mousseau confirmed with OPG that they conducted log ups at Bingham/Elliot due to increasing inflows upstream.

1521 – Mousseau received update call from OPG stating levels are increasing and they may enter *Dam Safety Code Orange* overnight.

1700 – Repaired section of road washed out again

2221 – Code Orange Notification from OPG

2235 – Mousseau contacted Mayor Mclsaac to inform him of code orange.

1052 – Mousseau sends email to Municipal Emergency Control Group Members arranging a meeting for 1000hrs on the 22<sup>nd</sup>, thus activating the Emergency Response Plan.

### Monday, April 22<sup>nd</sup>

1000hrs – Emergency Operations Centre activated. First meeting held. As a result:

-Info sheet was prepared and physically circulated to affected residents advising of code orange and urging them to leave the area

-OPP, EMS, and Bus lines advised of road closures

-250 Clark designated as reception centre for affected residents

-FD helped evacuate 2 children

-536 – 799 Maple Hill now isolated due to water.

- water around Brown and Giroux properties at approx. 3' high.

1500hrs – Second MECG meeting. 1 more barricade requested for English Line from Maple Hill.

2142hrs – Mousseau received call from OPG. Levels still increasing at Nipissing GS, may reach *Code Red*.

DATE OF COUNCIL MTG.	May 7 119.
AGENDA ITEM #	9.5.

**Tuesday, April 23<sup>rd</sup>**

0530hrs – Communicate with Nipissing Twp to ensure they are aware of Code Red possibility

1050hrs – OPG Update that levels have stabilized.

**Wednesday, April 24<sup>th</sup>**

No real changes. Staff continue to liase with outside agencies and affected residents.

**Thursday, April 25<sup>th</sup>**

Slight decrease in water levels.

1209hrs – Mousseau and Cox conduct another door to door canvas to update all residents and see if any assistance was required. All residents that were isolated were contacted via phone or messaging.

**Friday, April 26<sup>th</sup>**

1011hrs – Reports that there is no water on Maple Hill Rd anymore.

1200hrs – OPG update that levels are down. Downgraded to Code Yellow.

2041hrs – McIsaac surveys Maple Hill and reports water levels way down. 2 feet below river banks in some areas.

**Saturday, April 27<sup>th</sup>**

0900hrs – Public Works repairs washout on Maple Hill. Road Passable from Highway 534 all the way through to Peever.

1457 – OPG advises still in Code Yellow

2057hrs – Reports that water has risen 16” and has washed out Maple Hill at Hiltons again.

**Monday, April 28<sup>th</sup>**

Levels subside, OPG downgrade to Code Blue

Maple Hill Passable from north side to the washout at Hilton’s

PW runs grader from Peever to washout

Road inspected by Codey Munshaw. Signage changed from “Road Closed” to “Local Traffic Only”

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2019-13**

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Being a By-Law to appoint a Public Works Assistant

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**WHEREAS** pursuant to the Municipal Act, 2001, as amended the Council of a municipality may appoint municipal employees to govern its affairs.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That Peter Mechefske be appointed as Public Works Assistant for the Corporation of the Municipality of Powassan.
2. That the annual salary and conditions for this position are outlined on Schedule "A" attached hereto and forming part of this By-Law be adopted.
3. That this by-law is considered in effect upon adoption.

**READ** a **FIRST** and **SECOND** time, and **READ** a **THIRD** and **FINAL** time considered passed as such in open Council on the 7<sup>th</sup> day of May, 2019 for the immediate wellbeing of the Municipality of Powassan.

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Mayor

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CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	May 7/19
AGENDA ITEM #	10.1.

Schedule "A" to By-Law no. 2019-13  
As of May 1, 2019

1. Annual Salary for the position of Public Works Assistant reflect Grade 4, Step 2 of the Municipality of Powassan pay grid.
2. That the terms of employment be defined in the employment contract, and job description and agreed upon by both parties.

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Mayor

---

CAO/Clerk-Treasurer



**SYSTEM OVERVIEW**

January 1<sup>st</sup> to March 31<sup>st</sup>, 2019

**OPERATIONAL HIGHLIGHTS**

*Drinking Water System*

- The water treatment system operated well during the first quarter.
- New service connection installed at 9 Fairgrounds Rd., live tap completed and distribution repair & maintenance form completed. Ministry of Health (MOH) notified as courtesy.
- Regulator circuit board replaced on Well House generator by Val's Equipment, generator test ran and returned to normal operation.
- UPS failure at reservoir likely due to cold weather and age. Will be replaced.
- One watermain break occurred during the first quarter resulting in a boil water advisory (BWA). See details below. Water from the break carried silt into a nearby creek resulting in a reporting spill, see details below.

*Wastewater Treatment*

- The wastewater treatment system performed well during the first quarter.
- Clark Street generator experiencing start issues. Troubleshooting continues. Union Gas made pressure adjustments. Louvres were stuck open and repaired. Solenoids are operating normally. Generator seems to have improved starting.
- Troubleshooting floats at Clark Street Sewage Lift Station (SLS).
- One bypass at Clark St. SLS due to rain and snowmelt. Pumps couldn't keep up with the influent. See details below.
- Alarm issues due to Bell phone line issues.

**CAPITAL PLAN PROGRESS**

*Drinking Water System*

- Generator circuit board fried and sending overvoltage. Service scheduled to replace faulty components. Repaired February 19.

**ASSET MANAGEMENT**

See Appendix A - Work Order summary for water treatment plant (WTP)  
 See Appendix B - Work Order summary for wastewater treatment lagoon (WWTL)

DATE OF COUNCIL MTG.	May 7/19 Page 1 of 10
AGENDA ITEM #	12.1



**CALL-OUT SUMMARY**

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See Appendix C – Call-out Report for WTP  
 See Appendix D – Call-out Report for WWTL

**REGULATORY**

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- All drinking water samples required under O. Regulation 170/03 were collected and tested in the first quarter of 2019 and all results fell within regulatory limits.
- 2018 annual report completed January 28, 2019.
- Permit to take Water (PTTW) reporting completed January 25, 2019.
- Quarterly trihalomethanes (THM), haloacetic acids (HAA), Nitrate and Nitrite sampling completed January 14, 2019.
- Fluoride sampling completed January 14, 2019.
- An adverse water quality incident (AWQI) occurred on March 26, 2019, AWQI #145059. March 26, 2019 @ 1217 hrs - Category 2 water main break affecting residents on Main and Valleyview. A main was leaking, so main was shut down for repair. Operators responded to and repaired pipe. The local Health Unit was notified and extended the BWA for the affected area. The water main was isolated and repaired main break. All materials were disinfected and the area flushed as per the Ministry of the Environment, Conservation and Parks (MECP)'s Watermain Disinfection procedure. Repair was completed and the pressure was restored on March 26, 2019. The area was flushed and 2 sets of 3 microbiological samples were collected (upstream, downstream and at site). Sample results indicated no total coliforms or *E.coli* or general bacteria. BWA was lifted on March 29. Resolution submitted on March 29.
- No MECP or Ministry of Labour (MOL) inspections conducted this quarter.
- All required sewage samples required under the system's Environmental Compliance Approval (ECA) were collected and tested in the first quarter of 2019.
- 2018 annual sewage report completed January 28, 2019.
- Annual WSER reporting completed.
- One bypass at Clark St. SLS due to rain and snowmelt. Pumps couldn't keep up with the influent. See details below.

**INCIDENTS AND COMPLAINTS**

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*Powassan Drinking Water System*

<b>Incident</b>	Community Complaint – 525 Valleyview West
<b>Date</b>	February 12, 2019
<b>Details</b>	Complainant (Barb Van Raalt) complained of black stuff in water/filter plugging her on demand heater. 1" copper pipe coming into house with water meter.



	Plumbing branched off for in floor heating and hot water in demand. The water was dirty coming out of filter. Took sample from filter, sample hot and dirty. Took sample from source water, crystal clear. Home owner said she had several plumbers trying to fix issues with on demand heater. Dirty water appears to be coming from on demand unit as the dirty water is isolated to hot water. Hot water system a plumbing nightmare, it was three rows deep. Dirty water in filter is on outlet side of on demand unit before in floor heating. Homeowner is to call plumbers back to flush on demand unit.
<b>Incident</b>	Silt Spill to Genessee Creek
<b>Date</b>	March 26, 2019
<b>Details</b>	<p>SAC Ref No.: 1884-BAMJDN            Start Date &amp; Time: March 26, 2019 @ 0615 hrs            Termination: March 26, 2019 @ 1440 hrs            Duration: 8 hours and 25 minutes            Approximate volume: Unknown            Details/Cause: Watermain break causing silt to enter to Genessee Creek (silt spill).            Receiver: Genessee Creek            Actions: Dechlorination pucks on bank and silt fence installed around watermain break.            Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC as required.</p>

*Powassan Wastewater System*

<b>Incident</b>	Clark Street Sewage Lift Station Bypass
<b>Date</b>	March 15, 2019
<b>Details</b>	<p>SAC Ref No.: 902871            Type of incident: Bypass            Location: Clark Street Lift Station            Start Date &amp; Time: March 15 @ 1200 hours            Duration: Approximately: 6 hours            Approximate volume: 150 m<sup>3</sup>            Details: With both pumps operating at the lift station it is just not able to keep up with the influent flow rate, which is high due to snow melt and precipitation earlier in the day. The bypass flow rate was very low.            Receiver: Genessee Creek            Actions: Sampled, monitored and chlorinated bypassed wastewater. Chlorination set up with sodium hypochlorite tables near bypass pipe, initial bypass samples collected at 12:51 hrs and a second set at 15:10 hrs as the low bypass flow was already decreasing.            Reporting: Verbal &amp; written reports to MOE SAC and MOH, faxed to EC as required, also notification made to local MECP inspector Erin Spires.            Termination: March 15, 2019 @ 1800 hours</p>





### **HEALTH AND SAFETY**

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- Staff training completed on OCWA's Safety Manual.
- Staff training completed on Workplace Inspections.
- Staff training completed on Near Miss Reporting.

### **POWASSAN DRINKING WATER SYSTEM PERFORMANCE**

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See Appendix E – Performance Assessment Report Water

### **POWASSAN WASTEWATER TREATMENT LAGOON – WASTEWATER FLOW SUMMARY**

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See Appendix F – Performance Assessment Report Wastewater



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**  
Northeastern Ontario Region

# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix A - Work Order Summary for WTP**

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO#	Asset ID	Asset Description	Location Description	WorkOrder Type	Class	PM Schedule	Work Order Description	Status	Workorder Details	Actual Start	Actual Finish	WorkLog Detail
						FEQ	Units		Schedule Start			
1065536	0000235294	PANEL ALARM/DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	1	Critical Building Intrusion Alarm Testing (1m) 6033	1/18/19 12:45 PM	1/18/19 01:00 PM	Critical Building Intrusion Alarm Testing (1m) 6033 -18 Jan 2019. Performed a test of well supply building entrance door intrusion alarm for Jan 2019. Opened the entry door at 12:47 hours and did not disarm the facility alarm key pad to cause an intrusion alarm and see if the True Steel Alarm Monitoring Service would receive it and call the on-call operator to advise them they were receiving an intrusion alarm for the facility. The door intrusion alarm started to sound at 12:48 hours. At 12:51 hours On-call operator Darren Aljoc called to inform me that True Steel Alarm Monitoring Service had just contacted him to advise they were receiving a facility door intrusion alarm for the Powassan wellhouse. This confirms that the building door intrusion alarm is working. JH
1069627	0000296004	GENERATOR NATURAL GAS GENSET McRae Road Reservoir	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/Replace/Repair	1	MONTHS	1	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033	1/23/19 09:45 AM	1/23/19 10:45 AM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -23 Jan 2019. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the units controller before or after the test run. The unit started and ran well. The unit was run for approximately 35 minutes. Hour meter reading before test run 0.2 hours and 0.55 hours after the test run. JH

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM

Report End Date: Mar 31, 2019 11:59 PM

Location: 6033\*

Work Order Type: CAP,CORR,OPER,PM

Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			Work-Log Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1081231	0000235294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	COMP	1/1/19 12:00 AM	1/21/19 10:45 AM	1/21/19 11:15 AM	Critical Alarm/Dialer Testing (1m) 6033 -21 Jan 2019, Performed the monthly testing of the critical alarms. Pulled the probe out of the on-line chlorine analyzer sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock lockout. The probe was pulled at 10:48 hrs; the low Cl alarm sounded and the well pump lockout activated at 10:50 hrs when the Cl residual dropped below the 0.80 mg/L alarm set point. At 11:11 hrs the on-call operator Tim Fraser called to advise he had received an alarm notification re the low chlorine alarm. At 11:05 hrs I replaced the Cl probe back into the flow thru sample cell. At 11:05 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low Cl alarm, alarm dialer and well pump interlock. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail		
				Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start		Actual Start	Actual Finish
1083039			6033, Powassan WTP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (Im) 6033	COMP	1/1/19 12:00 AM	1/28/19 10:53 AM	1/28/19 10:53 AM	Health And Safety Inspection (Im) 6033 -14 Jan 2019, Performed the monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage; hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
1083172			6033, Powassan WTP	PM	Calibration	1	MONTHS	Analyzer Chlorine Inspection/ Service (Im) 6033	COMP	1/1/19 12:00 AM	1/16/19 01:45 PM	1/16/19 02:00 PM	Analyzer Chlorine Inspection/ Service (Im) 6033 -16 Jan 2019, Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. The free chlorine residual measured was 1.89mg/L vs 1.83 mg/l that the on-line analyzer was reading. Adjusted the on-line analyzer to correct of the analyzer drift. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP-CORR-OPER-PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Work Order Description (Im)	Status	Schedule Start		Actual Start
1088850	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (Im) 6033	COMP	1/1/19 12:00 AM	1/16/19 02:15 PM	TPM Inspection/Maintenance (Im) 6033 -16 Jan 2019, Performed the monthly TPM inspection of the Well House for Jan 2019. This included inspection of the exhaust fan and monitored lowvrs; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger in good working order. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility during the month J.H.
1088850	0000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL:	6033, Powassan WTP, Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	Wellhouse Diesel Generator Inspection/Functional Test (Im) 6033	COMP	1/1/19 12:00 AM	1/15/19 12:45 PM	Wellhouse Diesel Generator Inspection/Functional Test (Im) 6033 -15 Jan 2019, Performed the monthly inspection of the standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition at proper levels and no leaks were found. The fill tank is over half full. The unit was started and ran well. The unit was run for approximately one hour and fifteen minutes. The total hours at the start of the test run were 4086.9 hours and at the end of the test run were 4088.1 hours. Total starts of the unit are now at 312. J.H.
1088851			6033, Powassan WTP	OPER	Compliance	1	MONTHS	WISSKI Review (Im) 6033	CLOSE	1/1/19 12:00 AM	1/31/19 12:30 PM	WISSKI Review (Im) 6033 03 Jan 2019, Entered the May PDM data and reviewed to ensure it is complete. Checked and made sure all lab data uploads have been made. Corrected error in the on-line data updates caused due to monthly maintenance activities and monthly alarm testing. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order Type	Work Order Class	Refurbish/Replace/Repair	PM Schedule	Work Order Description	Status	Workorder Details	Actual Start	Actual Finish	WorkLog Detail
110225		6033, Powassan WTP, Process, Disinfection, Chlorination		OPER		Refurbish/Replace/Repair	0	CI2 injector shutoff parts Powassan 6033	COMP		4/9/19 09:31 AM	4/9/19 09:31 AM	CI2 injector shutoff parts - Parts required to isolate c12 injector to remove and clean on a regular schedule without shutting down system and depressurizing. 1/2" shutoff, 3/8 schedule 80 piping and fittings, 3/4" connector. TF Jan 14/19 CI2 injector shutoff parts Powassan 6033 - search multiple brass suppliers to find 3/8" compression nut and rubbers to replace injector for maintenance. TF Jan 18/19 approved for new quill - ordered new 16" quill and extra lock nut assemblies for c12 injection system after reviewing quotes. TF Jan 24/19. installed - installed new quill and ball valve for c12 injection system as the old main stop very difficult to operate and under 90psi of water pressure making it very difficult for maintenance. installed with no apparent leaks. TF Feb 7/19
1103901		Powassan Ground Water Well System		CAP		Refurbish/Replace/Repair	0	New Service install 9 Fair grounds rd Powassan 6033	COMP		1/24/19 02:04 PM	1/24/19 02:04 PM	New Service install 9 Fair grounds rd Powassan 6033 - Tap a 1" service on the 8" pvc watermain for a new water service to the Clark museum at 9 Fair grounds rd. TF Jan 23/19

Workorder Summary Report

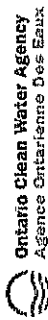
Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
111662	0000296004	GENERATOR NATURAL GAS GENSET McEae Road Reservoir	6033 Powassan WTP Facility Power Generation	PM	Refurbish Replace/Repair	1	MONTHS	COMP	2/1/19 12:00 AM	2/26/19 02:30 PM	2/28/19 03:15 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -26 Feb 2019. Went to test run the standby gen set at the reservoir site. Unable to open the gen set enclosure due to both locks being frozen. Therefore unable to perform the monthly test run of the unit today. Sprayed the locks with deicer and left to let locks unfreeze. J.H.  Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -28 Feb 2019. Was able to open the locks on the gen set enclosure and p erformed the monthly inspection of the natural gas standby gen set at the Water reservoir and performed the monthly test run. The inspection included checking the oil, checking for any leaks and checking the security of the gen set. The oil was found to be at a proper level and no leaks were found. The unit started and ran well. The unit was run for approximately 20 minutes. The hour meter read 0.7 hours at the start of the test run and read 1.0 hours at the end of the test run. J.H.



Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		WorkLog Detail	
				Type	Class	FEQ	Units			Schedule Start	Actual Start		Actual Finish
1125163	000023294	PANEL ALARM/ DIALER 01 POWASSAN GROUND WATER WELL	6033, Powassan WTP, Process, Lowlift, Well System	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 6033	COMP	2/17/19 12:00 AM	2/13/19 10:30 AM	2/13/19 11:00 AM	Critical Alarm/Dialer Testing (1m) 6033 -13 Feb 2019. Performed the monthly testing of the critical alarms. Pulled the probe out of the on-line chlorine analyzer sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the low chlorine alarm, the alarm dialer and the well pump interlock, lockout. The probe was pulled at 10:27 hrs; the low Cl alarm sounded and the well pump lockout activated at 10:28 hrs when the Cl residual dropped below the 0.80 mg/L alarm set point. At 10:45 hrs the on-call operator D. Ajoie called to advise he had received an alarm notification re the low chlorine alarm. At 10:46 hrs I replaced the Cl probe back into the flow thru sample cell. At 10:50 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the low Cl alarm, alarm dialer and well pump interlock. J.H.



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Type	Class	Work Order		PM Schedule		Work Order Description (1m)	Workorder Details			WorkLog Detail	
						Type	Class	Work Order	Description		Units	FEQ	Status		Schedule Start
1123163		6033, Powassan WTP		PM	Health and Safety			1	MONTHS	Health And Safety Inspection (1m) 6033	COMP	2/1/19 12:00 AM	2/14/19 01:45 PM	2/14/19 02:00 PM	Health And Safety Inspection (1m) 6033 -14 Feb 2019. Performed the monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit; emergency eye wash; chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
1123163		6033, Powassan WTP		PM	Calibration			1	MONTHS	Analyzer Chlorine Inspector/ Service (1m) 6033	COMP	2/1/19 12:00 AM	2/13/19 10:30 AM	2/13/19 11:00 AM	Analyzer Chlorine Inspection/ Service (1m) 6033 -13 Feb 2019. Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. Adjusted the on-line analyzer to correct of the analyzer drift. J.H.

**Workorder Summary Report**

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1125018		6033, Powassan WTP		PM	Inspection	1	MONTHS	COMP	2/1/19 12:00 AM	2/14/19 01:15 PM	2/14/19 01:45 PM	TPM Inspection/Maintenance (1m) 6033 -14 Feb 2019. Performed the monthly TPM inspection of the Well House. The facility is generally operating well. The inspection included the exhaust fan and motorized louvers; inspection of both chemical feed pumps and lines; and checking the flow outputs of both well pumps on the data logger trending. All items on this monthly TPM inspection are also covered off on multiple weekly visits to this facility. J.H.



Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			Work-log Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
112922	000209142	GENERATOR DIESEL POWASSAN GROUND WATER WELL	6033, Powassan WTP, Facility, Power Generator	PM	Refurbish/ Replace/repair	1	MONTHS	COMP	2/1/19 12:00 AM	2/20/19 01:00 PM	2/20/19 02:30 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033  20 Feb 2019. Completed the monthly test run of the standby gen set for the month of Feb 2019. The monthly test run of the gen set was begun on 13 Feb 2019 but the gen set had a failure and stopped running unexpectedly after just 27 minutes of operation. The failure was a generator overvoltage. I contacted Valf's Equipment on 14 Feb 2019 and they diagnosed that the generator set regulator circuit board had failed and the gen set was putting out a voltage of 755 volts instead of 600 volts. The gen set shut down to protect it's self fro further damage. The new regulator circuit board had to be ordered. The new regulator circuit board arrived on Tuesday 19 Feb 2019 and was installed and some testing performed by Valf's Equipment. On 20 Feb 2019 I performed a regular 1 hour plus test run. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be in good condition, at proper levels and no leaks were found. The fuel tank is about half full. The unit started and ran well. The unit was run for approximately one hour and ten minutes. The total hours at the start of the test run were 41:05.1 hours and at the end of the test run were 41:06.4 hours. Total starts of the unit are now at 340.1.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

Asset Description		Location Description		WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
W/O #	Asset ID	Asset Description	Location Description	Type	Class	FREQ	Units	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1126865		6033, Powassan WTP		OPER	Compliance	1	MONTHS	COMP	2/1/19 12:00 AM	2/5/19 11:45 AM	2/5/19 01:15 PM	WISKI Review (Im) 6033  05 Feb 2019. Entered the Jan 2019 PDM data and then reviewed the entered data to ensure it is complete. Checked and made sure the lab data uploads were made. Corrected errors in the on-line data uploads caused due to monthly maintenance activities and monthly alarm testing. J.H.
1135905		6033, Powassan WTP, Facility, Power Generation		CAP	Refurbish/ Replace/Repair	0		COMP	4/9/19 09:33 AM	4/9/19 09:33 AM		Powassan 6033 well house generator voltage regulator - While test running genset, genset shutdown in over voltage mode. Voltage reading on genset was 750volts. Vals was called to check genset figured it was the voltage regulator which they replaced. Voltage now 510. Vals called sonners and ordered a new regulator which should be in by tuesday feb19/19. Vals spent approx 4 hrs on Feb the 15th and will spend approximately another four hours on the 19th, the estimated cost of the regulator \$1400. TF Feb 15/19 administrative duties - call for standby generators and pricing, call water haulers for availability. create WO with estimated costs. TF Feb 15/19 new part installed - Vals installed new part. generator operating normally. TF April 9/19

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1151856	0000296004	GENERATOR NATURAL GAS GENSET McKae Road Reservoir	6033, Powassan WTP, Facility: Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	3/1/19 12:00 AM	3/13/19 12:00 PM	3/13/19 12:45 PM	Reservoir Natural Gas Generator Inspection/Functional Test (1m) 6033 -13 Mar 2019. Performed the monthly inspection of the standby gen set and conducted the monthly test run. The inspection included checking the oil level, checking for any leaks, checking the controller unit for faults. The oil level was found to be at the proper level and no leaks were found. No faults were displayed on the units controller before or after the test run. The unit started and ran well. The unit was run for approximately 20 minutes. The hour meter reading at the beginning of the test run was 1.5 hrs and at the end was 1.8 hrs I.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule	Workorder Details			WorkLog Detail
				Type	Class		Work Order Description	Status	Schedule Start	
1195667	000023294	PANEL ALARM/ DIALER 01 FOWASSAN GROUND WATER WELL	6033, Poveassan WTP, Process, Lowlift, Well System	PM	Inspection	1 MONTHS	3/1/19 12:00 AM	3/25/19 10:30 AM	3/25/19 11:00 AM	Critical Alarm/Dialer Testing (lm) 6033
<p>25 Mar 2019. Performed the monthly calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. Also pulled the probe out of the sample cell to perform a monthly inspection and cleaning and also to force a low chlorine condition for the monthly testing of the critical alarm/dialer low chlorine alarm, the alarm dialer and the well pump interlock lockout. The CI probe was pulled at 10:35 vs. the low CI alarm, sounded and the well pump lockout activated at 10:40 hrs when the CI residual dropped below the 0.80 mg/L alarm set point. At 10:42hrs the on-call operator D. Aljee called to advise he had received an alarm notification re the low chlorine alarm. At 10:51 hrs I replaced the CI probe back into the flow thru sample cell. At 10:55 hrs I reset the well pump lockout to resume normal operation of the well house. These actions verified proper operation of the critical low CI alarm, alarm dialer and well pump interlock. JH.</p>										



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP-CORR\_OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	REQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1139230		6033, Powassan WTP		PM	Health and Safety	1	MONTHS	COMP	3/1/19 12:00 AM	3/11/19 01:30 PM	3/11/19 02:00 PM	Health And Safety Inspection (Im) 6033 -11 Mar 2019. Performed the monthly Health & Safety inspection of the water treatment and supply facility. The general condition of the facilities is good and the system is operating well. The inspection also included inspection of all the safety equipment at the well house building. This included inspection of the first aid kit, emergency eye wash, chemical apron; chemical face shield; spill kit; chemical storage and secondary containment; safety signage hearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.
1160032		6033, Powassan WTP		PM	Calibration	1	MONTHS	COMP	3/1/19 12:00 AM	3/22/19 11:45 AM	3/22/19 12:00 PM	Analyzer Chlorine Inspection/ Service (Im) 6033 -22 Mar 2019. Performed the monthly inspection & calibration check of the on-line chlorine analyzer. The reading on the analyzer readout corresponded closely to that taken using a pocket colorimeter recently calibrated. The free chlorine residual measured was 1.98 mg/L vs 1.96 mg/l that the on-line analyzer was reading. Therefore the calibration was within specs and no calibration adjustment was required at this time. J.H.



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

Asset Description		Location Description		WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1163220	000209142	GENERATOR DIESEL POWASSAN WTP. GROUND WATER WELL:	6033, Powassan WTP. Facility, Power Generation	PM	Refurbish/ Replace/Repair	1	MONTHS	COMP	3/1/19 12:00 AM	3/12/19 12:30 PM	3/12/19 02:00 PM	Wellhouse Diesel Generator Inspection/Functional Test (1m) 6033 -12 Mar 2019. Performed the monthly inspection of the standby gen set for the monthly test run for Mar 2019. The inspection included checking the oil and fuel levels, checking for any leaks, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The gen set fuel tank is about 1/2 full. The unit was started and ran well. The unit was run for an hour and 25 minutes. The total hours at the start of the test run were 4148.1 hrs and at the end of the test run were 4149.5 hrs. Total starts of the unit are now at 344. J.H.
1163687			6033, Powassan WTP	OPER	Compliance	1	MONTHS	COMP	3/1/19 12:00 AM	3/5/19 02:15 PM	3/27/19 03:15 PM	WISKI Review (1m) 6033 -05 Mar 2019. Entered the Mar 2019 PDM data and then reviewed the entered data to ensure it is complete. J.H. WISKI Review (1m) 6033 -Made corrections to the auto data uploads to the WISKI program for Feb 2019. J.H.



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Northeastern Ontario Region

# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix B - Work Order Summary for WWTL**

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder Type	WorkOrder Class	PM Schedule	Workorder Details			WorkLog Detail		
							Work Order Description	Status	Schedule Start			
1089611	0000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1 MONTHS	Diesel Generator Inspection/ Functional Test (Im) 5747	CLOSE	1/1/19 12:00 AM	1/2/19 01:00 PM	1/2/19 01:45 PM	Diesel Generator Inspection/ Functional Test (Im) 5747 -02 Jan 2019. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started properly on the 7th cranking cycle) but ran well. The unit was run for approximately 35 minutes. The total hours at the start of the test run were 307.7 hrs and at the end of the test run were 308.3 hrs. J.H.
1089626			5747, Powassan WWTL	PM	Health and Safety	1 MONTHS	Health And Safety Inspection (Im) 5747	COMP	1/1/19 12:00 AM	1/14/19 01:15 PM	1/14/19 01:30 PM	Health And Safety Inspection (Im) 5747 -14 Jan 2019. Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clark Street sewage lift station building which houses the standby gen set and safety equipment. This included inspection of the first aid kit; emergency eye wash; chemical aprot; chemical face shield; spill kit; chemical storage and secondary containment; safety signage bearing protection ear muffs; emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details		Actual Finish	WorkLog Detail
				Type	Class	FEQ	Units			Schedule Start	Actual Start		
1081100			5747, Fowassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	1/1/19 12:00 AM	1/16/19 02:15 PM	1/16/19 02:30 PM	TPM Inspection/Maintenance (1m) 5747 -16 Jan 2019. Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Jan 2019. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #		Asset ID	Asset Description	Location Description	Type	Class	WorkOrder	PM Schedule	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1081134				5747, Potvassan WWTL	PM	Inspection		1 MONTHS	Critical Alarm/Diater Testing (1m) 5747	COMP	1/1/19 12:00 AM	1/15/19 02:15 PM	1/16/19 03:15 PM	<p>Critical Alarm/Diater Testing (1m) 5747</p> <p>-15 Jan 2019. Performed a test of the sewage lift station critical high level alarm. The alarm did not work. Informed the Sr Ops Mgr and instrumentation technician and requested that the instrumentation tech check the operation of the alarm. J.H.</p> <p>Critical Alarm/Diater Testing (1m) 5747</p> <p>-16 Jan 2019. Checked the Clark Street sewage lift station high level alarm. Switched both station pumps off at 14:08 hrs to let the station well level rise to test the station high well level alarm. At 14:27 hrs the station high well level flashing light came on. At 14:40 hrs I contacted the True Steel Alarm Monitoring Service and they confirmed receiving the alarm. Switched both station pumps back into auto mode at 14:29 hrs and they both came on. At 14:31 hrs the station high alarm light went out and both pumps shut off. This confirms the critical high level alarm at this station. High flow station is working and the dialer to the monitoring service is also working. This check was a follow-up to the attempted alarm test performed yesterday which failed to go to the True Steel Alarm Service. An OCWA instrument tech checked the system this morning and found the phone cable connection to the alarm panel to be loose and reattached it. J.H.</p>

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start		Actual Finish
1087186		5747, Powassan WWTL		OPER	Compliance	1	MONTHS	CLOSE	1/1/19 12:00 AM	1/3/19 09:45 AM	1/3/19 10:45 AM	WISKI Review (1m) 5747 -03 Jan 2019. Entered the Dec 2018 PDM data and reviewed it to ensure it is complete. Checked and made sure the lab data uploads were made. JH
1103454		5747, Clark SPS, Facility		CORR	Refurbish/ Replace/Repair	0		COMP	2/15/19 12:20 PM	2/15/19 12:20 PM		5747 Clark street Alarm panel -High Level alarm not functioning....suspect issue with panel, true steel to clock 5747 Clark street Alarm panel - Checked high level floats physically, turned on high level alarms, sent signal to true steel power cable and chain might have been obstructing floats, tested floats several times by allowing wet well level to rise and pump down to activate alarm which it did on all occasions. Rick H also created an alarm in scada thru the mitronics. TF Feb 7/19 5747 Clark street Alarm panel -Test high level alarms, found two wired in parallel at different levels also test true steel alarm panel, all tested okay. Added high level alarm to wonderware in scadalarm to on call operator for backup in case of failure to existing system.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Work Order Description	Status	Workorder Details			WorkLog Detail
				Type	Class	REQ	Units			Schedule Start	Actual Start	Actual Finish	
1113089	000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refinish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	2/1/19 12:00 AM	2/26/19 03:00 PM	2/26/19 03:30 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -10 Feb 2019. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started on the 3rd cranking cycle but ran well. The unit was run for approximately 20 minutes. The total hours at the start of the test run were 318.3 hrs and at the end of the test run were 318.6 hrs. J.H.
1113089			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	2/1/19 12:00 AM	2/13/19 12:15 PM	2/13/19 12:30 PM	Health And Safety Inspection (1m) 5747 -13 Feb 2019. Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gen set and safety equipment. This included inspection of the first aid kit, emergency eye wash, chemical spray, chemical face shield, spill kit, chemical storage and secondary containment, safety storage, hearing protection ear muffs, emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Work Order Description (Im)	Workorder Details			Work Log Detail	
				Type	Class	FEQ	Units		Status	Schedule Start	Actual Start		Actual Finish
113100			5747, Pouvassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (Im) 5747	COMP	2/1/19 12:00 AM	2/25/19 03:00 PM	2/25/19 03:30 PM	TPM Inspection/Maintenance (Im) 5747 -25 Feb 2019, Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Feb 2019. J.H. TPM Inspection/Maintenance (Im) 5747 -25 Feb 2019, Performed the monthly TPM inspection of the Wastewater facility. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorded. While the pumps are being operated I listen for abnormal noises or vibration. No issues with the pumps identified in this TPM inspection or regular inspections during the month of Feb 2019. J.H.



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP\_CORR\_OPER\_PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Work Order Description (Im)	Workorder Details			WorkLog Detail	
				Type	Class	FEQ	Units		Status	Schedule Start	Actual Start		Actual Finish
1123110		5747, Powassan WWTL		PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (Im) 5747	COMP	2/1/19 12:00 AM	2/13/19 11:45 AM	2/13/19 12:13 PM	Critical Alarm/Dialer Testing (Im) 5747 -13 Feb 2019, Performed the monthly Critical Alarm/Dialer Testing. At 11:45 hours I shut off both lift station pumps to allow the station well level to rise and trigger the Mitronic ultra sonic level sensor high level alarm set point. This occurred at 11:58 hours. The pumps were switched back into auto mode at this point. At 12:09 hours the on-call operator D. Ajjoe called to say he had received notification for a high h level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 12:04 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 12:09 both station pumps shut off in auto mode. J.H.
1126871		5747, Powassan WWTL		OPER	Compliance	1	MONTHS	WISKI Review (Im) 5747	COMP	2/1/19 12:00 AM	2/5/19 02:50 PM	2/5/19 03:30 PM	WISKI Review (Im) 5747 -05 Feb 2019, Entered the Jan 2019 PDM data and then reviewed the entered data to ensure it is complete. Checked and made sure the lab data uploads were made. J.H.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Work Order Description	Status	Workorder Details			Work Log Detail
				Type	Class	FEQ	Units			Schedule Start	Actual Start	Actual Finish	
1151840	000296003	GENERATOR NATURAL GAS GENSET Clark Street	5747, Clark SPS, Facility	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Generator Inspection/ Functional Test (1m) 5747	COMP	3/1/19 12:00 AM	3/20/19 12:45 PM	3/20/19 01:15 PM	Diesel Generator Inspection/ Functional Test (1m) 5747 -20 Mar 2019. Performed the monthly inspection Clark Street Lift Station natural gas standby gen set and the monthly test run. The inspection included checking the oil and fuel levels, checking for any leak, checking the battery and battery charger. All were found to be at proper levels and no leaks were found. The unit started on the 2nd cranking cycle and ran well. The unit was run for approximately 18 minutes. The total hours at the start of the test run were 322.5 hrs and at the end of the test run were 322.8 hrs. J.H.
1158603			5747, Powassan WWTL	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 5747	COMP	3/1/19 12:00 AM	3/12/19 01:00 PM	3/12/19 01:30 PM	Health And Safety Inspection (1m) 5747 -12 Mar 2019. Performed the monthly Health & Safety inspection of the Wastewater collection & treatment facilities. The general condition of the facilities and equipment is good and the system is operating well. The inspection also included inspection of all the safety equipment at the Clarke Street sewage lift station building which houses the standby gen set and inspection of the first aid kit, emergency eye wash, chemical apron, chemical face shield, spill kit, chemical storage and secondary containment, safety signage bearing protection ear muffs, emergency lighting unit and the fire extinguisher. All safety equipment was found to be present and in good condition. J.H.

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CAP,CORR,OPER,PM  
 Work Order Class:

Asset Information		Work Order		PM Schedule		Workorder - Details				WorkLog Detail			
WO #	Asset ID	Asset Description	Location Description	Type	Class	REQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finish	WorkLog Detail
1189614			5747, Powassan WWTL	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 5747	COMP	3/1/19 12:00 AM	3/13/19 02:00 PM	3/13/19 02:30 PM	TPM Inspection/Maintenance (1m) 5747 -13 Mar 2019. No issues with the pumps that would be noted in the TPM inspection were noted during the month of Mar 2019. The lift station submersible pump TPM inspections are also covered off on the weekly visits to these sewage lift stations where the pumps are operated and the flow outputs of the pump recorder and while the pumps are being operated I listen for abnormal noises or vibration. J.H.
1189619			5747, Powassan WWTL	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 5747	COMP	3/1/19 12:00 AM	3/14/19 08:15 AM	3/14/19 09:30 AM	Critical Alarm/Dialer Testing (1m) 5747 -14 Mar 2019. Performed the monthly Critical Alarm/Dialer Testing. At 08:59 hours I shut off both lift station pumps to allow the station well level to rise and trigger the ultrasonic ultra sonic level sensor high level alarm set point. This occurred at 09:20 hours. The pumps were switched back into auto mode at this point. At 09:25 hours the operator D. Aljoe called to say he had received notification for a high level alarm for the Powassan Clark Street Lift Station from the True Steel Alarm Monitoring Service. By 09:41 hours the station well level had returned to its normal operating range and the high level alarm light at the station had gone off. At 09:51 both station pumps shut off in auto mode. J.H.
1189702			5747, Powassan WWTL	OPER	Compliance	1	MONTHS	WISSKI Review (1m) 5747	COMP	3/1/19 12:00 AM	3/5/19 01:45 PM	3/5/19 02:15 PM	WISSKI Review (1m) 5747 -05 Mar 2019. Entered the Mar 2019 PDM data and then reviewed the entered data to ensure it is complete. Checked and made sure the lab data uploads were made. J.H.



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# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix C – Call-out Report for WTP**

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	Work Order		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	HEQ	Units	Work Order Description	Status	Schedule Start		Actual Start
1132151		6033, Powassan WTP Facility, Power Distribution	6033, Powassan WTP Facility, Power Distribution	CALL	Refinish/ Replace/Repair	0		Aux 2 alarm Powassan 6033	COMP	1/28/19 04:45 AM	1/28/19 06:00 AM	Aux 2 alarm Powassan 6033 - Called by true steel at 0422 for an aux 2 alarm, arrived at 0445 found generator running, system not in alarm, reservoir level 4.9m c/d 2.02 and system pressure at 87 psi. Stopped by Clark at to make sure generator running it was and pumps were cycling, outside temp -39 celcius. TF Jan 28/19
1132152		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary 3 Well Pump Alarm	COMP	2/19/19 09:45 AM	2/19/19 11:15 AM	Powassan Well House Auxiliary 3 Well Pump Alarm -Responded to an Auxiliary 3 Well Pump Alarm. Assessed Pump Control Panels and observed No. 2 in Low Power Fault Alarm. Reset Alarm. Reviewed historical trending and observed Well Pump 2 deactivated at approximately 0945 hours. Reservoir Level at 4.89 metres.
1132153		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary 1 Low Reservoir Level Alarm	COMP	2/12/19 07:15 AM	2/12/19 09:00 AM	Powassan Well Supply Low Reservoir Level Alarm -Responded to a Low Reservoir Level Alarm. Reviewed HMI with Reservoir Level being 3.4 metres. Well Pumps 1 and 2 Deactivated from Automatic to Off Position on Pump Control Panels. Contacted John Hennigway to confirm equipment not Deactivated for specific reason and informed Raw Water sampling was conducted on the previous shift with failure to place back into Automatic Control. Activated Well Pumps 1 and 2 in Auto and reduced Low Reservoir Level Alarm to 3.4 metres.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 6033\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start		Actual Start
1175829		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary 2 Power Failure Alarm	COMP	2/24/19 09:30 PM	2/24/19 10:15 PM	Powassan Well House Auxiliary 2 Power Failure Alarm -Responded to an Auxiliary 2 Power Failure Alarm with Cell Uplink Backup Alarm following area power outage. Generator in operation without issue. Performed inspection of equipment. Cleared Uplink Alarm to allow for further Backup Alarming.
1175834		6033, Powassan WTP	6033, Powassan WTP	CALL	Inspection	0		6033 Powassan Well House Auxiliary 2 Power Failure Alarm	COMP	2/24/19 11:45 PM	2/25/19 12:45 AM	Powassan Well House Auxiliary 2 Power Failure Alarm - Responded to an Auxiliary 2 Power Failure Alarm with Cell Uplink Backup Alarm. Utility grid power restored to system. Performed inspection of equipment. Cleared Uplink Alarm. No further issues.



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# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix D - Call-out Report for WWTL**

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail
				Type	Class	REQ	Units	Status	Schedule Start	Actual Start	
1103998		5747, Clark SPS		CALL	Inspection	0		COMP	1/17/19 02:15 AM	1/17/19 02:30 AM	5747 Powassan Clark Street SPS Expansion Low Battery Alarm - Received a Security Panel Expansion Card Low Battery Alarm with system restore. Contacted Operations Manager Paul Dyoda requesting site visit from True Steel Service Technicians for replacement.
1104000		5747, Clark SPS		CALL	Inspection	0		COMP	1/19/19 07:00 AM	1/19/19 09:00 AM	5747 Powassan Clark Street SPS Expansion Low Battery Alarm - Received repeat Security Panel Expansion Card Low Battery Alarm with system restore. True Steel Service Technician scheduled for site assessment and repair the following business day.
1104001		5747, Clark SPS		CALL	Inspection	0		COMP	1/19/19 02:00 PM	1/19/19 02:15 PM	5747 Powassan Clark Street SPS Expansion Low Battery Alarm - Received a Security Panel Expansion Card Low Battery Alarm with system restore. True Steel Service Technician scheduled for site assessment and repair the following business day.
1104002		5747, Clark SPS		CALL	Inspection	0		COMP	1/20/19 04:00 PM	1/20/19 04:15 PM	5747 Powassan Clark Street SPS Expansion Low Battery Alarm - Received a Security Panel Expansion Card Low Battery Alarm with system restore. True Steel Service Technician scheduled for site assessment and repair the following business day.
1104003		5747, Clark SPS		CALL	Refurbish/ Replace/Repair	0		COMP	1/26/19 12:45 AM	1/26/19 01:45 AM	High level alarm clark st.5747 - Called by true steel for high level alarm at 0039 arrived at 0055 checked wet well, hard to see but could hear water running into station which means level below inlet-ok. called true steel to see if system still in alarm, restored at 0051, watched pumps cycle. TF Jan 26/19



Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALLEMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details				WorkLog Detail
				Type	Class	REQ	Units	Status	Schedule Start	Actual Start	Actual Finish	
1135924		5747, Clark SPS		CALL	Refurbish/ Replace/Repair	0		COMP		2/20/19 06:15 AM	2/20/19 07:45 AM	High level alarm clark st 5747 Powassan - Retrieved multiple high level alarms from scada. Called scada and alarm cleared on each event. Arrived at 6:30 and miltronics readings were all over and both pumps were running. Wet well level low, shut both pumps miltronics level stabilized, but both pumps in auto pumps on 4.2 off 2.5 operating normally. TF Feb 20/19
1135927		5747, Clark SPS, Facility		CALL	Refurbish/ Replace/Repair	0		COMP		2/24/19 09:00 AM	2/24/19 09:30 AM	Main dialer alarm clark st ps 5747 - Received call from true steel @ 0824 for a main dialer trouble alarm, arrived at 0900, p1 running and cycling. DSC appears to be ok, and there is a back up high level miltronics alarm. TF Feb 24/19
1135928		5747, Clark SPS		CALL	Inspection	0		COMP		2/26/19 07:30 PM	2/26/19 10:00 PM	Powassan Clark Street SPS Wewell High Level Alarm -Received repeat High Level Alarms with system restore. Monitored system remotely. Issue attributed to steam not adequately venting from Wewell, resulting in Milltronics Transducer signal distortion. Station equipped with Primary and Secondary Floas for High Level Alarming through True Steel.

Workorder Summary Report

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail
				Type	Class	FEQ	Units	Status	Schedule Start	Actual Start	
1175912		5747, Clark SPS	5747, Clark SPS	CALL	Inspection	0		COMP	2/26/19 11:45 PM	2/27/19 03:15 AM	Powassan Clark Street SPS Wetwell High Level Alarm - Received repeat High Level Alarms with system restore. Monitored system remotely. Issue attributed to steam not adequately venting from Wetwell resulting in Milltronics Transducer signal distortion. Station equipped with Primary and Secondary Floats for High Level Alarming through True Steel. This Alarm was setup through Wonderware SCADAAlarm as Backup to the Float system due to previous concerns of the function of that equipment failing to generate an Alarm during routine monthly testing.
1175922		5747, Clark SPS	5747, Clark SPS	CALL	Refurbish/ Replace/Repair	0		COMP	2/27/19 04:30 AM	2/27/19 08:30 AM	Powassan Clark Street SPS Wetwell High Level Alarm - Received repeat High Level Alarms with system restore. Monitored system remotely. Issue attributed to steam not adequately venting from Wetwell resulting in Milltronics Transducer signal distortion. Station equipped with Primary and Secondary Floats for High Level Alarming through True Steel. This Alarm was setup through Wonderware SCADAAlarm as Backup to the Float system due to previous concerns of the function of that equipment failing to generate an Alarm during routine monthly testing. Travelled to station and evaluated Wetwell confirming excess of steam distorting transducer. Insurrection Specialist Rick Heber disabled Wonderware Alarm tag from SCADAAlarm to prevent additional nuisance conditions.

Report Start Date: Jan 1, 2019 12:00 AM  
 Report End Date: Mar 31, 2019 11:59 PM  
 Location: 5747\*  
 Work Order Type: CALL,EMER  
 Work Order Class:

WO #	Asset ID	Asset Description	Location Description	WorkOrder		PM Schedule		Workorder Details			WorkLog Detail	
				Type	Class	FREQ	Units	Work Order Description	Status	Schedule Start		Actual Start
1176452		5747, Clark SPS, Facility	5747, Clark SPS, Facility	CALL	Refurbish/ Replace/Repair	0		Main diater alarm clark at ps 5747	COMP	3/9/19 11:30 AM	3/9/19 12:00 PM	Main diater alarm clark at ps 5747 - Called multiple times throughout day regarding the main diater alarm. True alert recommended calling Bell to check lines as Steve from True seed was in to check and replace some of their equipment on Thursday, TF Mar9/19
1176460		5747, Clark SPS, Facility	5747, Clark SPS, Facility	CALL	Refurbish/ Replace/Repair	0		Main diater alarm clark at ps 5747	COMP	3/10/19 09:15 PM	3/10/19 10:00 PM	Main diater alarm clark at ps 5747 - Received multiple calls throughout the day regarding main diater trouble alarm, unable to restore alarm TF Mar 10/19
1176461		5747, Clark SPS, Facility	5747, Clark SPS, Facility	CALL	Refurbish/ Replace/Repair	0		Main diater alarm clark at ps 5747	COMP	3/11/19 12:15 AM	3/11/19 01:45 AM	Main diater alarm clark at ps 5747 - Received several calls regarding main diater trouble alarm that i was not able to restore due to Bell issues. TF Mar 11/19
1177115		5747, Clark SPS	5747, Clark SPS	CALL	Inspection	0		5747 Fowassan Clark Street SPS Wetwell High Level Alarm	COMP	3/14/19 09:15 PM	3/14/19 11:45 PM	Powassan Clark Street SPS Wetwell High Level Alarm -Received a High Wetwell Level Alarm. Evaluated system remotely on Wonderware with Station Level elevate during high precipitation. Level at 8.96 metres. Pumps 1 and 2 operating at average Flow Rate of 1150 Litres/minute. Travelled to location and performed visual inspection on Wetwell and observed approximately two metres below Overflow Header. Monitored station level which remained unchanged while on location.



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# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix E - Performance Assessment Report Water**

Powassan Drinking Water System  
Performance Assessment Report Water

From January 1, 2019 to March 31, 2019

Report extracted 04/15/2019 10:45

Facility: [6033] POWASSAN DRINKING WATER SYSTEM

Works: [220000576]

	01/2019	02/2019	03/2019	←Total→	←Avg→	←Max→	←Min→
<b>Flows:</b>							
Raw Flow: Monthly Total - Raw Well 1 (m <sup>3</sup> )	5954.55	6340.99	6323.27	18618.81			
Raw Flow: Monthly Total - Raw Well 2 (m <sup>3</sup> )	6120.41	5231.74	7707.16	19059.31			
Raw Flow: Monthly Avg - Raw Well 1 (m <sup>3</sup> /d)	192.08	226.46	203.98	207.51			
Raw Flow: Monthly Avg - Raw Well 2 (m <sup>3</sup> /d)	197.43	166.86	248.62	210.97			
Raw Flow: Monthly Max - Raw Well 1 (m <sup>3</sup> /d)	312.68	491.74	273.23	491.74			
Raw Flow: Monthly Max - Raw Well 2 (m <sup>3</sup> /d)	326.93	258.09	1187.07	1187.07			
Treated Flow: Monthly Total - TW1 (m <sup>3</sup> )	5208.4	5486.2	5538	16232.6			
Treated Flow: Monthly Total - TW2 (m <sup>3</sup> )	5176.4	3967.4	7082.4	16226.2			
Treated Flow: Monthly Avg - TW1 (m <sup>3</sup> /d)	168.07	195.94	178.65	180.86			
Treated Flow: Monthly Avg - TW2 (m <sup>3</sup> /d)	166.98	158.7	228.46	184.71			
Treated Flow: Monthly Max - TW1 (m <sup>3</sup> /d)	214.5	527.7	223.6	527.7			
Treated Flow: Monthly Max - TW2 (m <sup>3</sup> /d)	222.6	212	991.6	991.6			
Raw Flow: Monthly Total - Raw Water - Total (m <sup>3</sup> )	12074.96	11572.73	14030.43	37678.12			
Raw Flow: Monthly Avg - Raw Water - Total (m <sup>3</sup> /d)	389.51	413.31	452.59	418.47			
Raw Flow: Monthly Max - Raw Water - Total (m <sup>3</sup> /d)	497.47	618.29	1187.07	1187.07			
Turbidity:							
Raw: Max Turbidity - Raw Well 1 (NTU)	0.18	0.22	1	1			
Raw: Max Turbidity - Raw Well 2 (NTU)	0.15	0.16	0.19	0.19			
Treated: Min Turbidity - Treated Water (NTU)	0	0	0	0			0
Treated: Max Turbidity - Treated Water (NTU)	0	0	0	0			0
Chemical Parameters:							
Treated: Max Nitrite - Treated Water (mg/L)	<	0.003				0.003	
Treated: Max Nitrate - Treated Water (mg/L)	0.977					0.977	
Distribution: Max THM - Distribution (µg/l)	2.3					2.3	
Chlorine Residuals:							
Treated: Min Free Cl <sub>2</sub> Resid - Treated Water (mg/L)	1.475	0.723	1.06			0.72	
Treated: Max Free Cl <sub>2</sub> Resid - Treated Water (mg/L)	2.409	4.064	3.361			4.064	
Dist: Min Free Cl <sub>2</sub> Resid - Distribution (mg/L)	1.03	1.62	0.93			0.93	
Dist: Max Free Cl <sub>2</sub> Resid - Distribution (mg/L)	2.06	2.07	1.98			2.07	
Bact Samples Collected:							
Raw Bact: # of samples - Raw Well 1	5	4	4	13			
Raw Bact: # of samples - Raw Well 2	5	4	4	13			
Treated Bact: # of samples - TW1	3	1	2	6			
Treated Bact: # of samples - TW2	2	3	2	7			
Dist Bact: # of samples - Distribution	15	12	19	46			
Treated Bact: # of TC exceedances - TW1	0	0	0	0			
Treated Bact: # of TC exceedances - TW2	0	0	0	0			
Treated Bact: # of EC exceedances - TW1	0	0	0	0			
Treated Bact: # of EC exceedances - TW2	0	0	0	0			
Dist Bact: # of TC exceedances - Distribution	0	0	0	0			
Dist Bact: # of EC exceedances - Distribution	0	0	0	0			



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# **POWASSAN WATER & WASTEWATER SYSTEMS**

## **QUARTERLY OPERATIONS REPORT**

### **Appendix F - Performance Assessment Report Wastewater**

Powassan Wastewater Treatment Lagoon  
Performance Assessment Report Wastewater/Lagoon

From January 1, 2019 to March 31, 2019

Report extracted 04/15/2019 11:25

Facility: [5747] POWASSAN WASTEWATER TREATMENT LAGOON

Works: [110000613]

	01/2019	02/2019	03/2019	<-Total-->	<-Avg.-->	<-Max.-->
<b>Flows:</b>						
Raw Flow: Total - Raw (m <sup>3</sup> )	13706.76	13250.36	22507.62	49464.74		
Raw Flow: Total - St Gregory (m <sup>3</sup> )	564.60	570.80	827.42	1962.82		
Raw Flow: Total - Clark Street (m <sup>3</sup> )	13142.16	12679.56	21680.20	47501.92		
Raw Flow: Avg - Raw (m <sup>3</sup> /d)	442.15	473.23	726.05	547.14		
Raw Flow: Avg - St Gregory (m <sup>3</sup> /d)	18.21	20.39	26.69	21.76		
Raw Flow: Avg - Clark Street (m <sup>3</sup> /d)	423.94	452.84	699.36	525.38		
Raw Flow: Max - Raw (m <sup>3</sup> /d)	635.68	809.54	2059.92			2059.92
Raw Flow: Max - St Gregory (m <sup>3</sup> /d)	46.66	61.00	79.66			79.66
Raw Flow: Max - Clark Street (m <sup>3</sup> /d)	618.68	792.81	2033.77			2033.77
Carbonaceous Biochemical Oxygen Demand: CBOD:						
Biochemical Oxygen Demand: BOD5:						
Raw: Avg BOD5 - Raw (mg/L)	204.000	329.000	143.000		225.333	329.000
Raw: # of samples of BOD5 - Raw (mg/L)	1	1	1	3		
Total Suspended Solids: TSS:						
Raw: Avg TSS - Raw (mg/L)	177.000	196.000	152.000		175.000	196.000
Raw: # of samples of TSS - Raw (mg/L)	1	1	1	3		
Total Phosphorus: TP:						
Raw: Avg TP - Raw (mg/L)	2.960	2.320	3.570		2.950	3.570
Raw: # of samples of TP - Raw (mg/L)	1	1	1	3		
Nitrogen Series:						
Raw: Avg TKN - Raw (mg/L)	26.400	19.800	21.100		22.433	26.400
Raw: # of samples of TKN - Raw (mg/L)	1	1	1	3		
Disinfection:						

## Contract Form

**Project:** Municipality of Powassan Landfill

**Assignment:** 2019 Powassan Annual Landfill Monitoring and Report

**Knight Piesold Reference Number:** NB102-00309/12-P.01

**Your Reference Number:**

**The Following Items of Work:**

**Task 100 - Project Management (\$3,150)**

This task includes project management and administration for the landfill monitoring program.

A 1/2 day site tour by Mr. Steve Aiken, P.Eng. - Manager Environmental Services for Knight Piesold (KP) with Municipal representatives is included.

**Task 200 - Groundwater, Surface Water and Methane Monitoring Program (\$43,900)**

KP will sample the existing monitoring wells at the Landfill site, as well as three (3) surface water sampling sites, provided that the sites are accessible and water is present. Two (2) residential wells will also be sampled as required by the MECP (residential wells will be sampled assuming the homeowners are available during each sampling event). The sampling/monitoring will be completed three (3) times (3 events) in 2019, including the spring (May), summer (July/August) and fall (October/November). As required by the MECP, a minimum of 60 days will separate the sampling events.

The two (2) dedicated methane monitoring wells installed near the garage will be monitored for methane gas, as required by the MECP.

Each sampling event is expected to take four (4) days to complete. For safety reasons (numerous black bears near many of the monitoring wells), we will include a second person for each sampling event. Quality Assurance/Quality Control (QA/QC) samples will be collected for both groundwater and surface water (minimum 10% of total samples collected for each sampling event) and are included in the sampling program.

New sample tubing and foot valves will be installed in each monitoring well prior to the spring sampling and removed after fall sampling is completed.

SGS Canada Inc. will analyze the samples and invoice the Municipality directly to avoid a 10% mark-up. The samples will be analyzed for the parameters as directed by the MECP including hydrocarbons for surface water. The laboratory analysis fees are expected to be approximately \$14,000 + taxes.

**Task 300 - Monitoring Well Survey (\$1,300)**

This task covers the cost for a survey of all existing monitoring wells at the Powassan Landfill, based on benchmarks from the 2017 landfill capacity survey. It also covers the cost of a KP employee on site for the duration of the survey to aid with locating of the monitoring wells and to ensure that the data collected meets our requirements.

The cost of the actual survey will be billed directly to the Municipality to avoid mark-up.

**Task 400 - Reporting (\$15,600)**

The sampling program completed in 2019 will be summarized in the Annual Landfill Monitoring Report that will include all sample results, trend analyses of data from previous sampling events, conclusions and recommendations.

An electronic version (PDF) and 1 colour hard copy of the report will be provided to the Municipality no later than January 31, 2020. This assumes that the laboratory results from the fall sampling are available by November 22, 2019.

The Annual Landfill Monitoring Report will be presented to the Municipality (if requested/costs not included) by March 31, 2020 by Mr. Steve Aiken, P. Eng. - Manager Environmental Services.

The above is an estimate and is based on information known at the time of preparing the Scope of Work. Written approval will be obtained from the Municipality if more budget is required to

DATE OF COUNCIL MTG.	May 7/19
AGENDA ITEM #	12.2



complete the work. Actual time and disbursement costs will be invoiced to the Municipality.

**Was Requested By:** Maureen Lang

**Of:** Municipality of Powassan

**By:** Email

**Estimated Staff Hours:** 365

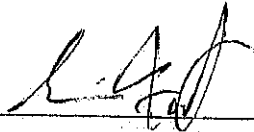
**Billing Terms:** Standard Local Rates

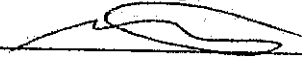
**Time Charges:** \$51,950.00 (CAD)

**Disbursements:** \$12,000.00 (CAD)

**The Estimated Cost of the Work is:** \$63,950.00 (CAD)

**The Work Will Be Completed By:** Jan 31, 2020

Prepared By:  Date: April 12, 2019

Approved by:  Date: April 12, 2019

On behalf of Municipality of Powassan I hereby direct Knight Piésold to proceed with the work described above and agree to the Terms and Conditions contained hereunder. No other terms and conditions subsequently issued shall be valid unless agreed upon in writing by both parties.

Signed:\* \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

\* Please sign and return this form to the originating Knight Piésold office.

## GENERAL CONDITIONS OF CONTRACT

1. **EXTENT OF AGREEMENT** - These General Conditions of Contract set forth the terms and conditions pursuant to which Knight Piésold Ltd. ("Knight Piésold") will provide the consulting services described in the attached Contract Form (the "Services") to the identified client (the "Client") for the identified project (the "Project"). In the event that these General Conditions of Contract are included in a proposal ("Proposal"), then the Proposal shall further describe the Services, the Client and the Project to which these General Conditions of Contract shall apply. In the event of any inconsistency between the Proposal and these General Conditions of Contract, the terms of the Proposal shall govern. These General Conditions of Contract, the Contract Form and the Proposal (as applicable), constitute the entire agreement (the "Agreement") between Knight Piésold and the Client with respect to the Services, expressly superseding all prior agreements and communications (both oral and written) between Knight Piésold and the Client.
2. **STANDARD OF CARE** - Knight Piésold shall perform its Services with the level of engineering care, skill and diligence ordinarily exercised by members of the profession for services of a similar nature under similar conditions in the vicinity and at the time the Services are performed. This Agreement contains all of the express representations and warranties of Knight Piésold and the Client with respect to the performance of the Services. Except as expressly set out in this Agreement, there are no further representations, warranties or conditions of any kind, whether express or implied, statutory or otherwise, including any warranty of error-free operation.
3. **COMPENSATION** - The Client shall compensate Knight Piésold for all hours worked and other costs incurred at the rates and on the terms set out in this Agreement. Should the need for work beyond the scope of the Project or rework through no fault of Knight Piésold arise, Knight Piésold will notify the Client of the revised estimate for the Client's approval. Knight Piésold reserves the right to withhold continued performance subject to the approval of additional funding. Taxes and similar assessments, other than income taxes assessed on Knight Piésold, imposed by any federal, provincial, municipal or similar taxing authority, in connection with the Services will be charged in addition to fees and disbursements.
4. **TERMS OF PAYMENT** - Knight Piésold shall invoice the Client for Services performed under this Agreement and the Client shall pay such invoices upon receipt. Invoices not paid within 30 calendar days of the invoice date shall be subject to an interest charge of 1.5% per month from the date of billing until paid. No deduction or set-off shall be made by the Client from the fee payable to Knight Piésold.
5. **USE OF SUBCONTRACTORS AND SUBCONSULTANTS** - At any stage of the Services, Knight Piésold reserves the right to engage subcontractors and sub-consultants to perform services as Knight Piésold believes are in the best interests of the Client in performance of the Services.
6. **OWNERSHIP OF WORK PRODUCT** - All drawings, maps, plans, data, graphs, diagrams, reports, samples, specifications, manuals or other forms of materials and information required to be prepared by Knight Piésold pursuant to this Agreement (collectively, the "Work Product") shall remain the property of Knight Piésold. Knight Piésold hereby grants the Client a non-exclusive, irrevocable, perpetual and royalty-free license to use the Work Product only for the purpose of the Project. For certainty, the Client's license to use the Work Product as described in this Section does not include a right to receive from Knight Piésold any raw data files or background materials created or used in the preparation of the Work Product.
7. **IMPROPER USE OF WORK PRODUCT** - If the Client: (a) uses the Work Product or provides it to third parties for purposes other than in connection with the Project without Knight Piésold's prior written consent; or (b) alters the Work Product without Knight Piésold's prior written consent, then the Client will indemnify Knight Piésold against claims and costs (including legal costs) associated with such improper use or alteration, and Knight Piésold will not in any way be responsible for the consequences of any such improper use or alteration.
8. **INSURANCE** - Knight Piésold shall carry and maintain the following insurance for this Project, subject to such insurance being available to Knight Piésold on commercially acceptable terms: (a) worker's compensation insurance; (b) general liability insurance with limits of not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate; (c) automobile bodily injury liability and property damage liability insurance covering automobiles owned or hired by Knight Piésold with a limit of not less than \$1,000,000 per occurrence; and (d) professional liability insurance with limits of not less than \$1,000,000 per occurrence and \$1,000,000 in the aggregate.
9. **INDEMNITY** - Knight Piésold shall indemnify the Client, its officers, employees and agents (collectively, the "Client Parties") from and against all liabilities, damages and costs incurred by the Client Parties as a result of third party claims brought or made against the Client Parties for personal injury, including death or property damage, to the extent arising as a direct result of the negligent acts or omissions of Knight Piésold in the performance of the Services, except to the extent any such liability, damage or cost is caused or contributed to by the Client Parties, or any one of them.
10. **EXCLUSION OF LIABILITY** - Subject to Section 9, Knight Piésold shall not be responsible for and has no liability with respect to any liabilities, damages or costs incurred by the Client Parties as a result of third party claims brought or made against the Client Parties, arising, directly or indirectly, solely as a result of the performance of the Services by Knight Piésold under this Agreement, and the Client shall indemnify and hold harmless Knight Piésold, its officers, employees and agents from and against any liabilities, damages and costs incurred by Knight Piésold as a result of such third party claims.
11. **LIMITATION OF LIABILITY** - Notwithstanding any other provision of this Agreement Knight Piésold's liability for claims which the Client has or may have against Knight Piésold or Knight Piésold's employees, agents, representatives, subcontractors and sub-consultants relating to the Services, whether arising in contract, tort, statute or otherwise, will be limited:
  - a. to claims brought within one year after completion of the Services or the earlier termination of this Agreement; and
  - b. to an aggregate total of \$250,000.No officer, employee or agent of Knight Piésold shall have any personal liability to the Client, its directors, officers or employees in respect of any claim whether arising in contract, tort, statute or otherwise arising from or related to the Services.
12. **CONSEQUENTIAL DAMAGES** - Neither party is liable to the other party for special, punitive, contingent, indirect, consequential or pure economic loss or damage, including without limitation loss of use, profit, revenue, earnings, business interruption, expected savings or other commercial economic losses of any kind, whether or not such losses or damages were foreseeable and whether or not the parties were advised of the possibility of them.
13. **FORCE MAJEURE** - If either party to this Agreement is prevented from, or delayed in, performing any of its obligations by reason of force majeure, then such party shall not be liable to the other for its failure to perform, or for its delay in the performance of, its obligations hereunder and shall be excused punctual performance of such obligation for the period of time that the event of force majeure remains in effect. As used herein, "force majeure" shall include, but not be limited to: war, hostilities, acts of foreign enemy, invasion, wartime operations, acts of terrorism, civil war, civil disobedience, blockade, bad weather, earthquake, flood, fire or other natural physical disaster, and strike, lock out or other industrial concerted action by workers. In no event shall lack of finances or inability to perform because of the financial condition of either party constitute force majeure on the part of such party.

14. **TERMINATION** - This Agreement may be terminated by either party upon 14 days' written notice to the other upon which Knight Piésold shall perform no further services other than those considered necessary by Knight Piésold to close out its Services and place its files in an order satisfactory to protect its professional liability.
15. **ASSIGNMENT** - Without the prior written agreement of the other party, neither party shall be entitled to assign its interest in this Agreement.
16. **RESPONSIBILITY** - Knight Piésold shall not be responsible for and has no liability with respect to the design or completion of work that is dependent upon or completed by the Client or third parties not under the direct control of Knight Piésold nor is Knight Piésold responsible for or have any liability with respect to any damages resulting therefrom.
17. **MUTUAL RESPECT** - The parties shall mutually respect the relationship between the employer and all employees of either party. In recognition of this, in the event that either party offers employment to any employee of the other party during and within six months of the completion of the Services performed under this Agreement, such party shall be liable for and shall pay to the other party an amount equal to six months' salary of the relevant employee.
18. **CONFIDENTIALITY** - Information and materials in any form concerning the Client, the Project or the Services which are disclosed to, obtained or generated by Knight Piésold in performance of the Services shall not be disclosed to third parties by Knight Piésold or by its employees, agents, representatives or sub-consultants, without the prior written consent of the Client. Excluded from this restriction is any information and materials that: (a) Knight Piésold can demonstrate was in its possession prior to the disclosure to it for performance of the Services; (b) was, or has since become, available to the general public through no disclosure by Knight Piésold; (c) to the knowledge of Knight Piésold, was rightfully received by Knight Piésold from a third party without breach of any obligation of confidence by such third party; or (d) Knight Piésold is required by law to disclose. Should Knight Piésold fail to comply with the provisions of this Section 17, the Client may terminate this Agreement upon written notice to Knight Piésold.
19. **DISPUTES** - All disputes relating to or arising out of this Agreement (each, a "Dispute") shall be resolved in accordance with the following procedure: (a) a party with a Dispute may, at any time, deliver written notice to the other party describing the Dispute (a "Dispute Notice"); (b) within 14 days of the delivery of a Dispute Notice, or such other time as the parties may agree in writing, senior representatives of the parties shall meet and make all reasonable efforts to resolve the Dispute (the "Settlement Meeting"); (c) if the Dispute has not been resolved within 14 days after the Settlement Meeting, or such other time as the parties may agree in writing, the Dispute shall be settled by mediation; and (d) if within seven days of completion of the mediation the Dispute is not settled by agreement, then either party may request the other party to agree to settle the Dispute by binding arbitration, or may without further notice commence litigation.
20. **APPLICABLE LAW** - This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in Ontario.

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**GENERAL GOVERNMENT**

8912		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, POH 1Z0							
24533	04/09/19	HST 5%	04/09/19	\$1.48	\$1.48	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$58,113.27)
24533	04/09/19	HST recoverable	04/09/19	\$1.84	\$1.84	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$62,333.93)
24520	04/09/19	MEETING SUPPLIES	04/09/19	\$92.14	\$92.14	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$6,918.44)
					\$95.46				
9079		PETTY CASH,...							
	04/11/19	FOOD FEST FLOAT	04/11/19	\$120.00	\$120.00	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$3,004.35)
					\$120.00				

**Total GENERAL GOVERNMENT**

**TROUT CREEK COMMUNITY CENTRE**

8912		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, POH 1Z0							
24529	04/09/19	TC WINTER CARNIVAL	04/09/19	\$116.08	\$116.08	10-75-61830	CARNIVAL	\$0.00	(\$7,199.34)
24533	04/09/19	CARNIVAL SUPPLIES	04/09/19	\$30.07	\$30.07	10-75-61830	CARNIVAL	\$0.00	(\$7,199.34)
					\$146.15				

**Total TROUT CREEK COMMUNITY CENTRE**

Total Bills To Pay:

\$361.61

DATE OF	ITEM #
04/11/19	15

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8848	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9	04/08/19	Payroll from 3/23/2019 to 4/6/2019	04/08/19	\$1,221.02	\$1,221.02	10-10-33320	AP EHT	\$0.00	\$1,972.30
PR960		04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$11.29	\$11.29	10-10-33320	AP EHT	\$0.00	\$1,972.30
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$1,230.31	\$1,230.31	10-10-33320	AP EHT	\$0.00	\$1,972.30
8903	OMERS, P. O. BOX 19575 SUITE 1701, SUITE 1701, TORONTO, ON, M7Y 3M1	04/23/19	Payroll from 4/6/2019 to 4/20/2019 2018 adjust	04/23/19	\$5,609.82	\$5,609.82	10-10-33310	AP OMERS	\$0.00	(\$4,389.85)
PR963			-3235.40							
<b>RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,</b>										
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	04/08/19	Payroll from 3/23/2019 to 4/6/2019	04/08/19	\$1,940.74	\$1,940.74	10-10-33330	AP WSIB	\$0.00	\$554.24
PR960		04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$18.24	\$18.24	10-10-33330	AP WSIB	\$0.00	\$554.24
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$1,955.78	\$1,955.78	10-10-33330	AP WSIB	\$0.00	\$554.24
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,	04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$5.76	\$5.76	10-10-33200	AP FIT	\$0.00	(\$3,330.46)
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$7,616.28	\$7,616.28	10-10-33200	AP FIT	\$0.00	(\$3,330.46)
PR963		04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$7.20	\$7.20	10-10-33210	AP PIT	\$0.00	(\$1,606.63)
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$3,463.40	\$3,463.40	10-10-33210	AP PIT	\$0.00	(\$1,606.63)
PR963		04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$22.51	\$22.51	10-10-33220	AP EI	\$0.00	(\$1,461.66)
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$2,413.90	\$2,413.90	10-10-33220	AP EI	\$0.00	(\$1,461.66)
PR963		04/22/19	Payroll from 4/6/2019 to 4/20/2019	04/22/19	\$45.34	\$45.34	10-10-33230	AP CPP	\$0.00	(\$2,862.56)
PR962		04/23/19	Payroll from 4/6/2019 to 4/20/2019	04/23/19	\$5,927.50	\$5,927.50	10-10-33230	AP CPP	\$0.00	(\$2,862.56)

Total GENERAL GOVERNMENT \$31,489.09

**FIRE DEPARTMENT**

9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	04/25/19	april 2019 fire dept	04/25/19	\$849.60	\$849.60	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$11,332.86)
PR963			04/25/19 WSIB FIRE DEPT		\$849.60	\$849.60				
<b>Total FIRE DEPARTMENT</b>										
										<b>Total Bills To Pay: \$32,338.69</b>

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19		04/25/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$23,150.65)
8336722	04/25/19 A/R LIBRARY GREEN SHIELD1940.20					\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$7,037.70)
8336722	04/25/19 OFFICE GREEN SHIELD					\$1,925.77				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	04/25/19		04/25/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$50,632.26)
99912	04/25/19 MAT RENTALS					\$61.93				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	04/26/19		04/26/19	\$58.60	\$58.60	10-10-61055	FESTIVAL'S	\$0.00	\$0.00
24935	04/26/19 MAYORS BREAKFAST SUPPLIES					\$5.99	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$7,741.59)
24923	04/25/19 SUGAR					\$71.06				
8926	POWASSAN AGRICULTURAL SOCIETY, BOX 147, POWASSAN, ON, P0H 1Z0	04/25/19		04/25/19	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$0.00	(\$869.22)
2019-62	04/25/19 2019 FALL FAIR DONATION					\$500.00				
9017	TROUT CREEK AGRICULTURAL SOCIETY, BOX 131, 255 MCFADDEN LINE, TROUT CREEK, ON, P0H 2L0	04/25/19		04/25/19	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$0.00	(\$869.22)
2019-122.	04/25/19 2019 FALL FAIR					\$500.00				
9091	MINISTER OF FINANCE COMMUNITY SAFETY, 200 FIRST AVE, NORTH BAY, ON, FOI	04/26/19		04/26/19	\$5.00	\$5.00	10-10-61560	AUDIT & LEGAL	\$0.00	(\$180.98)
FOI	04/26/19 FOI REQUEST					\$5.00				
9648	MICHAEL HEASMAN, POWASSAN, ON, P0H 1Z0	04/25/19		04/25/19	\$491.03	\$491.03	10-10-33310	A/P OMERS	\$0.00	(\$4,389.85)
OMERS REFUND	04/25/19 OMERS REFUND.					\$491.03				
9798	DE LAGE LANDEN, C/O T4557 PO BOX 4557 STN A, TORONTO, ON, MSW 0K1	04/25/19		04/25/19	\$189.98	\$189.98	10-10-61600	POSTAGE/COURIER/COP	\$0.00	(\$7,038.48)
7125753	04/25/19 POSTAGE/COURIER/COP					\$210.96				
9830	WINDSONG MUSIC FESTIVAL, 509 MEMORIAL PARK DR, POWASSAN, ON, P0H 1Z0	04/25/19		04/25/19	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$0.00	(\$869.22)
2019-100	04/25/19 2019 FESTIVAL					\$500.00				
9926	AGIUS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	04/25/19		04/25/19	\$494.55	\$494.55	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$50,632.26)
422410-	04/25/19 TELECOM @ 250 CLARK					\$577.28				
10059	LBEL INC, P.O. BOX 4094, STATION A, TORONTO, ON, MSW3T1	04/25/19		04/25/19	\$378.55	\$378.55	10-10-61600	POSTAGE/COURIER/COP	\$0.00	(\$7,038.48)
980954	04/25/19 COPIER LEASE					\$420.36				
10186	DAN & LORI COSTELLO, 47 BELLA HILL RD, RR # 2, POWASSAN, ON, P0H 1Z0	04/25/19		04/25/19	\$42.00	\$42.00	10-10-61055	FESTIVAL'S	\$0.00	\$0.00
103	04/25/19 MAYORS BREAKFAST SYRUP					\$42.00				
10314	JMI DESIGN STUDIO, 58 A, CHISWICK LINE, POWASSAN ON, ON, APRONS	04/26/19		04/26/19	\$240.00	\$240.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$9,612.00)
APRONS	04/26/19 APRONS					\$240.00				

Total GENERAL GOVERNMENT

\$11,529.65

**A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number: \_\_\_\_\_ Date: \_\_\_\_\_ Description: \_\_\_\_\_ Due Date: \_\_\_\_\_ Invoice Amt: \_\_\_\_\_ Approved Amt: \_\_\_\_\_ Account Number: \_\_\_\_\_ Account Description: \_\_\_\_\_ Budgeted \$: \_\_\_\_\_ YTD Balance: \_\_\_\_\_

**FIRE DEPARTMENT**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$1,029.72)
8336722	04/25/19 FIRE GREEN SHIELD			\$353.10				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/25/19	\$118.08	\$118.08	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$11,332.86)
200095870626 419	04/25/19 FIRE DEPT.-OPERATIONS			\$118.08				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	04/25/19	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,426.48)
99913	04/25/19 MAT RENTAL			\$17.55				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/25/19	\$33.49	\$33.49	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$11,332.86)
7057246880 419	04/25/19 FIRE DEPT.-OPERATIONS			\$33.49				

**Total FIRE DEPARTMENT**

\$522.22

**PUBLIC WORKS**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	\$2,095.94	\$2,095.94	10-20-63050	PUBLIC WORKS-	\$0.00	(\$7,583.96)
8336722	04/25/19 PW GREEN SHIELD			\$2,095.94				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/25/19	\$152.02	\$152.02	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,400.52)
200031148485 419	04/25/19 PUBLIC WORKS BLDGS UTILITIES			\$152.02				
200067996361 419	04/25/19 PUBLIC WORKS BLDGS UTILITIES			\$28.72				
200118558926 419	04/25/19 PUBLIC WORKS BLDGS UTILITIES			\$105.64				
				\$286.38				
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	04/25/19	\$430.85	\$430.85	10-20-63720	TRACKLESS-KUBOTA-	\$0.00	(\$2,302.83)
16676	04/25/19 TRACKLESS REPAIRS			\$430.85				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	04/25/19	\$22.72	\$22.72	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$409.44)
24903	04/25/19 COFFEE FILTERS, CREAM			\$22.72				
8954	RELLANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	04/25/19	\$67.04	\$67.04	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,929.26)
31203993141095	04/25/19 WATER HEATER RENTAL			\$67.04				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/25/19	\$90.15	\$90.15	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,929.26)
7057243532 419	04/25/19 PW GARAGE PHONE			\$90.15				
9128	CREATIVE IMPRESSIONS, 755 WALLACE ROAD, NORTH BAY, ON, P1B 8G4	04/25/19	\$1,479.81	\$1,479.81	10-20-63660	99 GRADER-	\$0.00	(\$8,989.55)
180352	04/25/19 GRADER BLADES			\$1,479.81				
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	04/25/19	\$68.93	\$68.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$11,929.26)
845520062011066	04/25/19 PUBLIC WORKS-MATERIAL & SUPPLIES			\$68.93				
10077	JADE EQUIPMENT CO. LTD., 47 FOREST PLAIN ROAD, ORO-MEDONTE, ON, L3V0R4	04/25/19	\$973.55	\$973.55	10-20-63660	99 GRADER-	\$0.00	(\$8,989.55)
P09796	04/25/19 DURAMIDE AND WEAR PLATES			\$973.55				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Total PUBLIC WORKS**

\$973.55  
 \$5,515.37

**ENVIRONMENT**

8781	04/25/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	\$598.86	\$598.86	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,042.66)
8336722	04/25/19	GREEN SHIELD DRUG PLAN			\$598.86				
8792	04/25/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/25/19	\$78.41	\$78.41	10-25-64910	LANDFILL SITE-	\$0.00	(\$6,274.40)
200051438461	04/25/19	LANDFILL SITE-MATS/SUPPLIES HYDRO			\$78.41				
9363	04/25/19	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5		\$9,500.06	\$9,500.06	10-25-64965	LANDFILL SITE-	\$0.00	(\$8,883.24)
12875	04/25/19	LANDFILL SITE-MAINTENANCE RE C OF A		\$9,500.06	\$9,500.06				

**Total ENVIRONMENT**

\$10,177.33

**WATER**

8792	04/25/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/25/19	\$83.35	\$83.35	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$6,414.90)
200025335054	04/25/19	WATER DISTRIBUTION-MATS/SUPPLIES			\$83.35				
9059	04/25/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/25/19	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$23,290.72)
7057243319	04/25/19	WATER PUMP HOUSE PHONE		\$44.39	\$44.39				

**Total WATER**

\$127.74

**SEWER**

8927	04/25/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	04/25/19	\$34.50	\$34.50	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$1,750.64)
25897	04/25/19	LUMBER AND TARP		\$34.50	\$34.50				
10313	04/25/19	PLUMBING, 27 DELLANDREA DRIVE, NORTH BAY, ON,	04/25/19	\$305.28	\$305.28	10-40-64140	SEWER DISTRIBUTION-	\$0.00	(\$1,750.64)
2614	04/25/19	ATTEMPT TO UNPLUG SEWER 330 MAIN		\$305.28	\$305.28				

**Total SEWER**

\$339.78

**BUILDING DEPARTMENT**

8781	04/25/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,270.77)
8336722	04/25/19	BUILDING INSPECTOR GREEN SHIELD		\$300.59	\$300.59				

**Total BUILDING DEPARTMENT**

\$300.59



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	PROPERTY STANDARD GREEN SHIELD	04/25/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$701.15)
8336722	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	04/25/19	MONTHLY POLICING	04/25/19	\$39,020.91	\$39,020.91	10-50-62500	POLICING-OPP	\$0.00	(\$176,934.08)
8655						\$39,020.91				
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>										
					\$39,320.15					

<b>RECREATION</b>										
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/25/19	HYDRO	04/25/19	\$134.42	\$134.42	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,703.83)
200096240842	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/25/19	SHCC-MAT/SUPPLIES	04/25/19	\$37.32	\$37.32	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$1,703.83)
9059						\$37.32				
<b>Total RECREATION</b>										
					\$171.74					

<b>HISTORICAL &amp; CULTURE</b>										
8954	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	04/25/19	PAYMENT PROCESSING CENTRE	04/25/19	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$14,076.79)
109550013140739	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	04/25/19	POWASSAN LEGION PHONE	04/25/19	\$130.88	\$130.88	10-65-67680	POWASSAN LEGION	\$0.00	(\$14,076.79)
9059						\$130.88				
<b>Total HISTORICAL &amp; CULTURE</b>										
					\$282.43					

<b>Total HISTORICAL &amp; CULTURE</b>										
<b>TROUT CREEK COMMUNITY CENTRE</b>										
8728	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	04/25/19	CLEANING SUPPLIES	04/25/19	\$639.13	\$639.13	10-75-61800	SUPPLIES	\$0.00	(\$1,499.36)
6265	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	TCCC GREEN SHIELD	04/25/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$1,162.17)
8781						\$299.89				
8336722	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	04/17/19	PROPANE	04/17/19	(\$26.13)	(\$26.13)	10-75-61800	SUPPLIES	\$0.00	(\$1,499.36)
23067						(\$26.13)				
8862						(\$26.13)				
23067						(\$26.13)				
9658	JEFF KMIITH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0	04/25/19	ICE REMOVAL SKIDSTEER	04/25/19	\$425.00	\$425.00	10-75-61820	MAINTENANCE	\$0.00	(\$5,233.81)
0469						\$425.00				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										
					\$1,337.89					

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>SPORTSPLEX</b>									
8781	04/25/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	04/25/19	\$425.09	\$425.09	10-80-61510	BENEFITS	\$0.00	(\$1,748.69)
8336722	04/25/19	SP GREEN SHIELD			\$425.09				
9926	04/26/19	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	04/26/19	\$254.40	\$254.40	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,274.55)
00311682419	04/26/19	OFFICE EXPENSES			\$254.40				
<b>Total SPORTSPLEX</b>					\$679.49				
<b>Total Bills To Pay:</b>					\$70,304.38				

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**GENERAL GOVERNMENT**

8728 D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6

6238	04/30/19	HST 5%	04/30/19	\$25.97	\$25.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
6238	04/30/19	HST recoverable	04/30/19	\$32.41	\$32.41	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
6238	04/30/19	PAPER TOWELS	04/30/19	\$528.52	\$528.52	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
					\$586.90				

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3

200058393361	04/30/19	HST 5%	04/30/19	\$7.13	\$7.13	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
200109358575	04/30/19	HST 5%	04/30/19	\$36.98	\$36.98	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
200058393361	04/30/19	HST recoverable	04/30/19	\$8.90	\$8.90	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
200109358575	04/30/19	HST recoverable	04/30/19	\$46.15	\$46.15	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
					\$99.16				

8807 JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3

40054	04/30/19	HST 5%	04/30/19	\$0.83	\$0.83	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
40242	04/30/19	HST 5%	04/30/19	\$84.48	\$84.48	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
40054	04/30/19	HST recoverable	04/30/19	\$1.03	\$1.03	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
40242	04/30/19	HST recoverable	04/30/19	\$105.43	\$105.43	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
40054	04/30/19	KEYS CUT	04/30/19	\$16.79	\$16.79	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
40242	04/30/19	REPACE DOOR	04/30/19	\$1,719.39	\$1,719.39	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
					\$1,927.95				

8831 MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0

150946	04/30/19	BUILDING REPAIRS	04/30/19	\$125.00	\$125.00	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
					\$125.00				

8907 ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5

112816	04/30/19	HST 5%	04/30/19	\$120.94	\$120.94	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
112816	04/30/19	HST recoverable	04/30/19	\$150.93	\$150.93	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
					\$271.87				

8912 OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0

24937	04/30/19	HST 5%	04/30/19	\$1.12	\$1.12	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
24937	04/30/19	HST recoverable	04/30/19	\$1.39	\$1.39	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
					\$2.51				

8969 ROBERT GIESLER, P.O. BOX 41, POWASSAN, ON, P0H 1Z0

DENTAL 4/24/19	04/30/19	DENTAL	04/30/19	\$475.00	\$475.00	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
					\$475.00				

8962 ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9

2007143859	04/30/19	HST 8%	04/30/19	\$3.84	\$3.84	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$354.07)
2007143859	04/30/19	HST 5%	04/30/19	\$1.29	\$1.29	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)

Municipality of Powassan  
 A/P Preliminary Cheque Run  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	2007143859	04/30/19	HST 5%	04/30/19	\$1.85	\$1.85	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$2.56	\$2.56	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.78	\$1.78	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$3.57	\$3.57	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.01	\$1.01	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.20	\$1.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$2.40	\$2.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$2.66	\$2.66	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.01	\$1.01	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.01	\$1.01	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$2.77	\$2.77	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$1.01	\$1.01	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$0.25	\$0.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$0.25	\$0.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$0.25	\$0.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST 5%	04/30/19	\$4.47	\$4.47	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	2007143859	04/30/19	HST recoverable	04/30/19	\$0.31	\$0.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$3.45	\$3.45	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$4.46	\$4.46	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$2.22	\$2.22	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.26	\$1.26	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$0.31	\$0.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.26	\$1.26	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$3.20	\$3.20	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.50	\$1.50	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$2.31	\$2.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$5.58	\$5.58	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.26	\$1.26	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.26	\$1.26	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$3.31	\$3.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$1.61	\$1.61	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	2007143859	04/30/19	HST recoverable	04/30/19	\$20.61	\$20.61	10-10-61022	D/PIEKARSKI-COUNCIL	\$0.00	(\$566.37)
	2007143859	04/30/19	R HALL CELL	04/30/19	\$26.31	\$26.31	10-10-61023	R HALL- COUNCIL EXP	\$0.00	(\$582.88)
	2007143859	04/30/19	P.MCISAAC - CELL	04/30/19	\$72.68	\$72.68	10-10-61026	P.MCISAAC-MAYOR EX	\$0.00	(\$2,053.80)
	2007143859	04/30/19	R GIESLER CELL	04/30/19	\$37.63	\$37.63	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,002.41)
	2007143859	04/30/19	MAUREEN CELL	04/30/19	\$36.14	\$36.14	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,002.41)
	2007143859	04/30/19	250 CLARK PROGRAM CELL	04/30/19	\$90.99	\$90.99	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$5,867.97)
						\$350.92				

8976 SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6  
 39888 04/29/19 HST 5% 04/29/19 \$3.59 \$3.59 10-10-24120 A/R-FEDERAL HST- 5% \$0.00 (\$6,491.95)

Municipality of Powassan  
A/R Preliminary Cheque Run  
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	39888	04/29/19	HST recoverable	04/29/19	\$4.48	\$4.48	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	39888	04/29/19	NO PETS ALLOWED SIGN	04/29/19	\$71.80	\$71.80	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
						\$79.87				
	9378	04/30/19	HST 5%	04/30/19	\$4.55	\$4.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	45707	04/30/19	HST recoverable	04/30/19	\$5.68	\$5.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	45707	04/30/19	BUSINESS CARDS	04/30/19	\$92.60	\$92.60	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$7,747.58)
						\$102.83				
	9820	04/30/19	HST 5%	04/30/19	\$5.08	\$5.08	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	508216077	04/30/19	HST recoverable	04/30/19	\$6.33	\$6.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
						\$11.41				
	9877	04/30/19	HST 5%	04/30/19	\$54.88	\$54.88	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	23847	04/30/19	HST recoverable	04/30/19	\$68.48	\$68.48	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	23847	04/30/19	REPAIR HEATING SYSTEM	04/30/19	\$1,116.82	\$1,116.82	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$51,180.84)
						\$1,240.18				
	9928	04/26/19	HST 5%	04/26/19	\$838.77	\$838.77	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	1907787	04/26/19	HST 5%	04/26/19	\$133.75	\$133.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	1907787	04/26/19	HST recoverable	04/26/19	\$1,046.79	\$1,046.79	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
	1907788	04/26/19	HST recoverable	04/26/19	\$166.92	\$166.92	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
						\$2,186.23				
	10061	04/30/19	HST 5%	04/30/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$23,450.29)
	APRIL 2019	04/30/19	LIBRARY LIFE/DISABILITY INS	04/30/19	\$476.58	\$476.58	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
	MAY 2019	04/30/19	OFFICE LIFE/DISABILITY INS.	04/30/19	\$476.58	\$476.58	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
						\$1,103.64				
	10280	04/25/19	HST 5%	04/25/19	\$72.71	\$72.71	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$6,491.95)
	180352	04/25/19	HST recoverable	04/25/19	\$90.74	\$90.74	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$7,825.74)
						\$163.45				
						\$8,726.92				

Total GENERAL GOVERNMENT

FIRE DEPARTMENT



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Total PUBLIC WORKS**

**ENVIRONMENT**

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	LANDFILL SITE-MAT/SU	04/30/19	\$5.09	\$5.09	10-25-64910		\$0.00	(\$6,352.81)
2007143859	LANDFILL SITE-CELL					\$5.09				
						<b>\$5.09</b>				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/30/19	BENEFITS GARBAGE A	04/30/19	\$82.36	\$82.36	10-25-61510	BENEFITS GARBAGE A	\$0.00	(\$2,641.52)
APRIL 2019	landfill and garbage benefits					\$82.36				
MAY 2019	landfill and garbage benefits					\$82.36	10-25-61510	BENEFITS GARBAGE A	\$0.00	(\$2,641.52)
						<b>\$164.72</b>				

**Total ENVIRONMENT**

**WATER**

8907	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	04/30/19	WATER DISTRIBUTION-	04/30/19	\$2,776.27	\$2,776.27	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$6,498.25)
112810	OCWA CALL INS					\$2,776.27				
112816	CAPITAL EXPENDITURES					\$2,461.34	10-30-64715	WATER-CAPITAL MAT/	\$0.00	\$0.00
						<b>\$5,237.61</b>				

**Total WATER**

**BUILDING DEPARTMENT**

10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/30/19	BUILDING INSPECTOR	04/30/19	\$123.00	\$123.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,571.36)
APRIL 2019	BUILDING INSPECTOR LIFE/DISABILITY INS.					\$123.00				
MAY 2019	BUILDING INSPECTOR LIFE/DISABILITY INS.					\$123.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,571.36)
						<b>\$246.00</b>				

**Total BUILDING DEPARTMENT**

**PROTECTION TO PERSONS & PROPERTY**

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	BY-LAW ENFORCEMENT	04/30/19	\$54.06	\$54.06	10-50-62580		\$0.00	(\$1,875.74)
2007143859	B MOUSSEAU CELL					\$54.06				
						<b>\$54.06</b>				

8976	SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6	04/29/19	911 COSTS	04/29/19	\$1.26	\$1.26	10-50-62555		\$0.00	\$0.00
39888	HST nonrecoverable					\$1.26				
						<b>\$1.26</b>				

**Municipality of Powassan**  
**AP Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Total PROTECTION TO PERSONS & PROPERTY**

**RECREATION**

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	REC/GAP CELL		\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-G	\$0.00	(\$66.37)
2007143859						\$20.61				
<b>Total RECREATION</b>										\$20.61

**HISTORICAL & CULTURE**

9820	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	04/30/19	LEGION INTERNET		\$103.30	\$103.30	10-65-67680	POWASSAN LEGION E	\$0.00	(\$14,359.22)
508216077	419 04/30/19 HYDRO					\$103.30				
<b>Total HISTORICAL &amp; CULTURE</b>										\$103.30

**TROUT CREEK COMMUNITY CENTRE**

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/30/19	HYDRO		\$752.53	\$752.53	10-75-61610	HYDRO	\$0.00	(\$10,117.15)
200109358575	419 04/30/19 HYDRO					\$752.53				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										\$752.53

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	D JARDINE CELL		\$48.05	\$48.05	10-75-61550	TELEPHONE & FAX	\$0.00	(\$546.22)
2007143859						\$48.05				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										\$48.05

10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	04/30/19	TCCC LIFE/DISABILITY INS.		\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$1,462.06)
APRIL 2019						\$87.50				
MAY 2019			TCCC LIFE/DISABILITY INS.		\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$1,462.06)
04/30/19						\$87.50				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										\$175.00

**Total TROUT CREEK COMMUNITY CENTRE**

**SPORTSPLEX**

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	MIKE CELL		\$52.18	\$52.18	10-80-61550	TELEPHONE & FAX	\$0.00	(\$208.06)
2007143859						\$52.18				
<b>Total SPORTSPLEX</b>										\$52.18

9107	THE BEER STORE, , , ,	04/30/19	BAR SUPPLIES FOR TRIVIA		\$420.00	\$420.00	10-80-61982	SPORTSPLEX BAR EXP	\$0.00	(\$4,946.63)
MAY 3 TRIVIA						\$420.00				
<b>Total TRIVIA</b>										\$420.00



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10061		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4			\$420.00				
APRIL 2019	04/30/19	SP LIFE/DISABILITY INS.	04/30/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$2,173.78)
MAY 2019	04/30/19	SP LIFE/DISABILITY INS.	04/30/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$2,173.78)
					\$264.72				
					\$736.90				
<b>Total Bills To Pay:</b>					<b>\$38,549.70</b>				

**Total SPORTSPLEX**

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8728	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	04/30/19	PAPER TOWELS	04/30/19	\$528.52	\$528.52	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
6238						\$586.90				
8807	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	04/30/19	KEYS CUT	04/30/19	\$16.79	\$16.79	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
40054						\$1,719.39	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
40242			REPLACE DOOR	04/30/19	\$1,927.95					
8831	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	04/30/19	BUILDING REPAIRS	04/30/19	\$125.00	\$125.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
150946						\$125.00				
8959	EMPLOYEE	04/30/19	DENTAL	04/30/19	\$475.00	\$475.00	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
2007143859	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	D PIEKARSKI CELL	04/30/19	\$20.61	\$20.61	10-10-61022	D PIEKARSKI-COUNCIL	\$0.00	(\$566.37)
2007143859			R HALL CELL	04/30/19	\$26.31	\$26.31	10-10-61023	R HALL - COUNCIL	\$0.00	(\$582.88)
2007143859			P MCISAAC - CELL	04/30/19	\$72.68	\$72.68	10-10-61026	P MCISAAC-MAYOR	\$0.00	(\$2,053.80)
2007143859			R GIESLER CELL	04/30/19	\$37.63	\$37.63	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,002.41)
2007143859			MAUREEN CELL	04/30/19	\$36.14	\$36.14	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,002.41)
2007143859			250 CLARK PROGRAM CELL	04/30/19	\$90.99	\$90.99	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$5,867.97)
8976	SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6	04/29/19	NO PETS ALLOWED SIGN	04/29/19	\$71.80	\$71.80	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
39888						\$79.87				
9378	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1	04/30/19	BUSINESS CARDS	04/30/19	\$92.60	\$92.60	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$7,747.58)
45707						\$102.83				
9877	KRB MECHANICAL LTD, 50-A VENTURE CRESCENT, NORTH BAY, ON, P1A 0E5	04/30/19	REPAIR HEATING SYSTEM	04/30/19	\$1,116.82	\$1,116.82	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$51,180.84)
23847						\$1,240.18				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4	04/30/19	LIBRARY LIFE/DISABILITY INS	04/30/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$23,450.29)
APRIL 2019			LIBRARY LIFE/DISABILITY INS	04/30/19	\$75.24	\$75.24	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$23,450.29)
MAY 2019			LIBRARY LIFE/DISABILITY INS	04/30/19	\$476.58	\$476.58	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
APRIL 2019			LIBRARY LIFE/DISABILITY INS	04/30/19	\$476.58	\$476.58	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)
MAY 2019			OFFICE LIFE/DISABILITY INS.	04/30/19	\$476.58	\$476.58	10-10-61510	BENEFITS	\$0.00	(\$8,663.83)

Total GENERAL GOVERNMENT

\$8,726.92

4/30/2019 2:42

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
*(Council Approval Report)*

InvoiceNumber Date Description Due Date Invoice Amt Approved Amt Account Number Account Description Budgeted \$ YTD Balance

**FIRE DEPARTMENT**

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 04/30/19 \$145.15 \$145.15 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$12,334.03)

8962 ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 04/30/19 \$24.39 \$24.39 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$12,334.03)

10861 MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 04/30/19 \$54.46 \$54.46 10-15-61510 BENEFITS \$0.00 (\$1,382.82)

APRIL 2019 04/30/19 MF LIFE/DISABILITY INS \$54.46 \$54.46 10-15-61510 BENEFITS \$0.00 (\$1,382.82)

MAY 2019 04/30/19 MF LIFE/DISABILITY INS \$54.46 \$54.46 10-15-61510 BENEFITS \$0.00 (\$1,382.82)

**Total FIRE DEPARTMENT**

\$278.46

**PUBLIC WORKS**

8912 OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0 04/30/19 \$22.74 \$22.74 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

8962 ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 04/30/19 \$20.61 \$20.61 10-20-63060 PUBLIC WORKS- \$0.00 (\$12,155.39)

2007143859 04/30/19 C MUNSHAW CELL \$5.09 \$5.09 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

2007143859 04/30/19 PW CELL 497-6164 \$20.61 \$20.61 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

2007143859 04/30/19 PUBLIC WORKS SURFACE TABLET \$56.34 \$56.34 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

2007143859 04/30/19 PW CELL 497-6169 \$5.32 \$5.32 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

2007143859 04/30/19 PUBLIC WORKS CELL \$0.00 \$0.00 10-20-63065 PUBLIC WORKS MAT & \$0.00 (\$432.16)

\$107.97

9928 ATREL ENGINEERING LTD, 380 RUE LAURIER, ROCKLAND, ON, K4K 1G2 04/26/19 \$17,070.74 \$17,070.74 10-20-63860 CAPITAL- \$0.00 (\$39.89)

1907787 04/26/19 TOPO DETAIL \$2,722.05 \$2,722.05 10-20-63890 CAPITAL- \$0.00 (\$154.93)

1907788 04/26/19 BIG BEND TOPO DETAIL \$19,792.79 \$19,792.79 10-20-63890 CAPITAL- \$0.00 (\$154.93)

10061 MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4 04/30/19 \$297.94 \$297.94 10-20-63050 PUBLIC WORKS- \$0.00 (\$9,679.90)

APRIL 2019 04/30/19 PW LIFE/DISABILITY INS. \$297.94 \$297.94 10-20-63050 PUBLIC WORKS- \$0.00 (\$9,679.90)

MAY 2019 04/30/19 PW LIFE/DISABILITY INS. \$297.94 \$297.94 10-20-63050 PUBLIC WORKS- \$0.00 (\$9,679.90)

\$595.88

**Total PUBLIC WORKS**

\$21,999.19

**ENVIRONMENT**

8962 ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 04/30/19 \$5.09 \$5.09 10-25-64910 LANDFILL SITE- \$0.00 (\$6,352.81)

\$5.09



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
*(Council Approval Report)*

InvoiceNumber      Date      Description      Due Date      Invoice Amt      Approved Amt      Account Number      Account Description      Budgeted \$      YTD Balance

**TROUT CREEK COMMUNITY CENTRE**

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	04/30/19	\$752.53	\$752.53	10-75-61610	HYDRO	\$0.00	(\$10,117.15)
2007143859	HYDRO			\$752.53				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	\$48.05	\$48.05	10-75-61550	TELEPHONE & FAX	\$0.00	(\$546.22)
2007143859	04/30/19 D JARDINE CELL			\$48.05				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4	04/30/19	\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$1,462.06)
APRIL 2019	TCCC LIFE/DISABILITY INS.	04/30/19	\$87.50	\$87.50			\$0.00	(\$1,462.06)
MAY 2019	TCCC LIFE/DISABILITY INS.	04/30/19	\$87.50	\$87.50			\$0.00	(\$1,462.06)
				\$175.00				

**Total TROUT CREEK COMMUNITY CENTRE**

\$975.58

**SPORTSPLEX**

8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	04/30/19	\$52.18	\$52.18	10-80-61550	TELEPHONE & FAX	\$0.00	(\$208.06)
2007143859	04/30/19 MIKE CELL			\$52.18				
9107	THE BEER STORE, , , ,	04/30/19	\$420.00	\$420.00	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$4,946.63)
MAY 3	TRIVIA BAR SUPPLIES FOR TRIVIA			\$420.00				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4	04/30/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$2,173.78)
APRIL 2019	SP LIFE/DISABILITY INS.	04/30/19	\$132.36	\$132.36			\$0.00	(\$2,173.78)
MAY 2019	SP LIFE/DISABILITY INS.	04/30/19	\$132.36	\$132.36			\$0.00	(\$2,173.78)
				\$264.72				

**Total SPORTSPLEX**

\$736.90

**Total Bills To Pay:**

\$38,549.70

